



Oklahoma School IPM

School IPM Checklist



1. **Adopt an IPM policy** describing the method(s) pests are managed in your school (district) and on grounds. This document is a statement and guide that will assist all parties to implement IPM throughout the school property.
2. **Select an IPM Coordinator** for each building. This person is the liaison between the building occupants and the pest management professional.
3. **Develop an IPM Committee.** This group of people represents all school members and may be assigned specific duties by the IPM Coordinator.
4. **Educate occupants frequently** on the program and its progress so they will understand their roles in pest management. Pest biology and habitat influence pest occurrence. This step can be accomplished through meetings, seminars, workshops, and newsletters.
5. **Begin a monitoring program and perform regular inspections of all buildings and grounds.** The IPM Coordinator and the Committee must conduct a thorough yearly inspection. Problem areas need more frequent monitoring. School occupants should record pests in a pest sighting log. Logs must be easily accessible and reviewed daily by the IPM Coordinator.
6. **Perform repairs as needed** to prevent pest access into buildings and equipment. Repair leaks and eliminate standing water. Weather stripping around doors will greatly decrease pest entry.
7. **Review the school's sanitation practices and reduce clutter.** Sanitation includes trash removal, food service area cleaning, daily maintenance, and elimination of clutter. Many pests harbor in clutter, including rodents, spiders, and cockroaches. Elimination of cardboard is recommended. Paper items need require rotation with every new shipment.
8. **Identify potential pest species found and determine a control strategy.** Control strategies include improved sanitation, building repairs, and targeted pesticide applications if other strategies fail.
9. **Apply pesticides when a pest is present.** Target treatments to the area where pests hide. Never apply when children are present.
10. **If a pesticide is needed, select the least toxic pesticide.** Always read and follow the label.
11. **Keep records of pest activity and pesticides applied.** School occupants must report all pest sightings (through the use of logs) for increased communication to the pest management professional.
12. **Evaluate the IPM program.** The program must be reviewed regularly and updated as necessary for optimal success.



EXTENSION

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