Zoom Meetings
Virtual Background

Overview

- The **virtual background** feature allows you to display an image or video as your background during a Zoom Meeting. This feature works best with a green screen and uniform lighting, to allow Zoom to detect the difference between you and your background.

- You can also **upload your own images** or videos as a virtual background. There are no size restrictions when adding your own virtual backgrounds, but we recommend cropping the image to match the aspect ratio of your camera before uploading it.

- **Example**: If your camera is set to 16:9, an image of 1280 pixels by 720 pixels or 1920 pixels by 1080 pixels would work well.

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Recommendations

- To achieve the best virtual background effect, Zoom recommends using a solid color background, preferably green. Recommended green screens from Webaround or Amazon.
- Higher quality cameras result in a better virtual background. See camera recommendations for details.
- Use uniform lighting and color.
- Do not wear clothing that is the same color as the virtual background.
- A background image with an aspect ratio of 16:9 and minimum resolution of 1280 by 720 pixels. Sources for royalty-free images: Pexels, Unsplash, Pixabay.
- A video (MP4 or MOV file) with a minimum resolution of 480 by 360 pixels (360p) and a maximum resolution of 1920 by 1080 pixels (1080p).

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Enabling Virtual Background in web portal

To enable the Virtual Background feature for your own use:

- Open a **web browser** such as Chrome or Internet Explorer

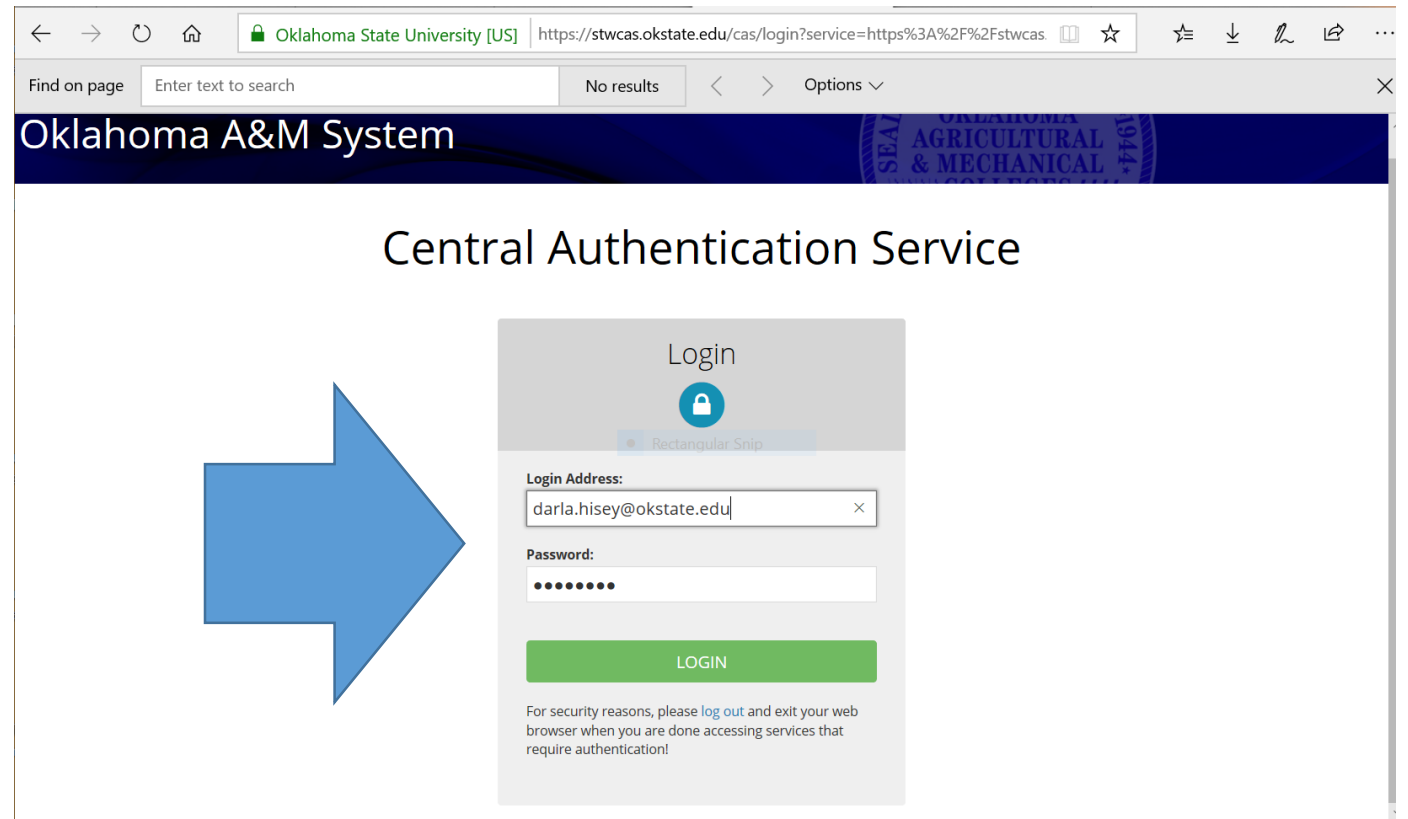- **Login** to the DASNR Zoom web portal at: https://dasnr.zoom.us/
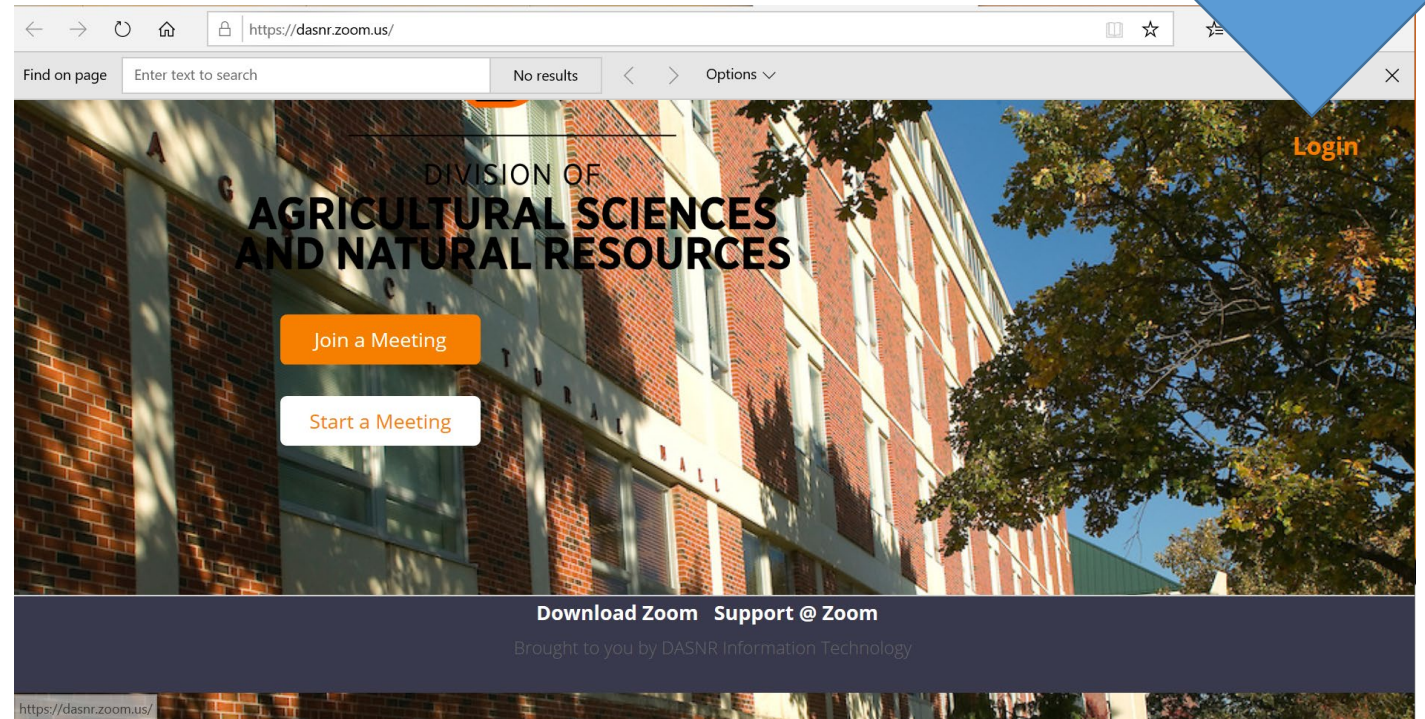
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Enabling Virtual Background in web portal

- Enter your OSU **login** address and your **password**
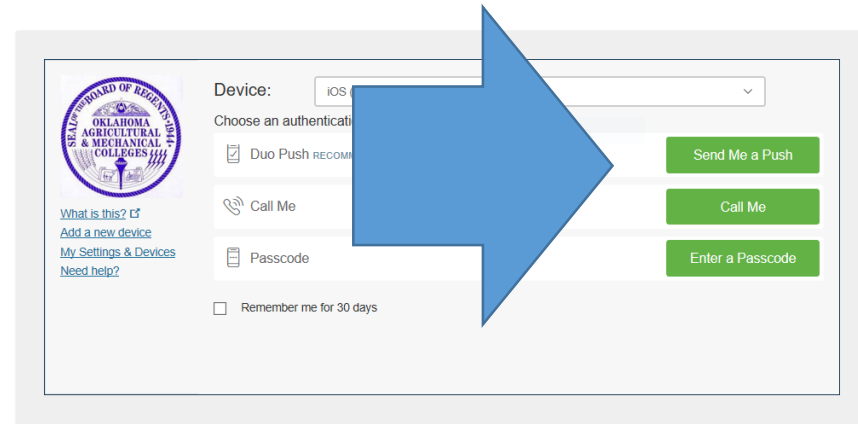
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- Choose an **Authentication Method**
  - Send Me a Push (recommended)
  - Call Me
  - Enter a Passcode

Oklahoma A&M System
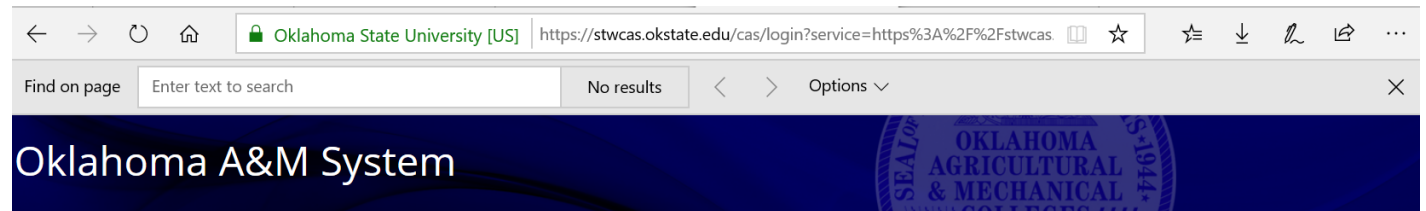
Central Authentication Service

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Enabling Virtual Background in web portal

- After you choose an authentication method, a message will appear at the bottom of the box: **"Success! Logging you in…**

Oklahoma A&M System

Central Authentication Service

Device: iOS (XXX-XXX-1969)

Choose an authentication method

Duo Push RECOMMENDED   Send Me a Push

Call Me   Call Me

Passcode   Enter a Passcode

What is this?
Add a new device
My Settings & Devices
Need help?

☐ Remember me for 30 days

Success! Logging you in...

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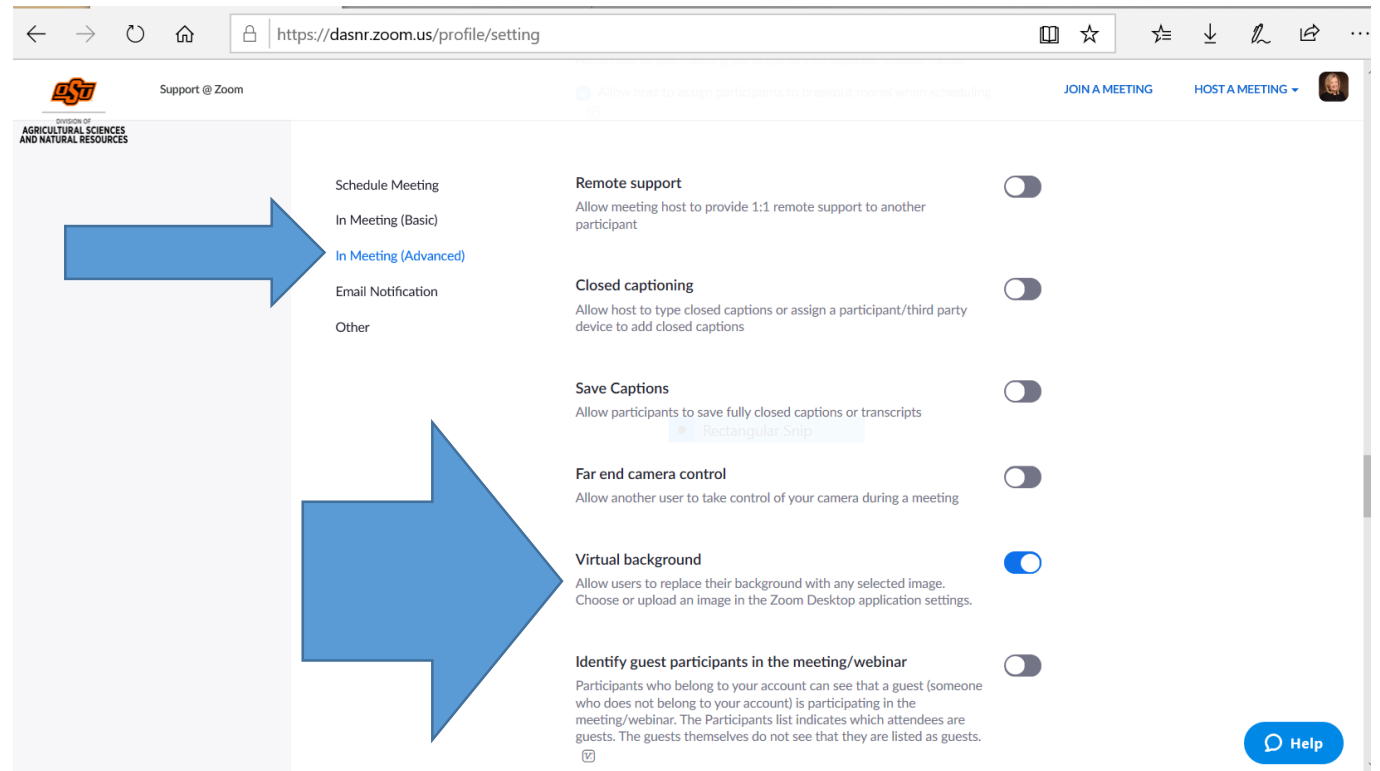- Click **Settings** in the ZOOM web portal
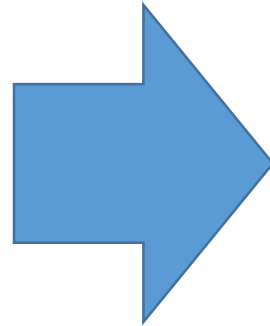
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Enabling Virtual Background in web portal

- Navigate to the **In Meeting Advanced** section on the **Meeting** tab

- Verify that the **Virtual Background** setting is enabled.

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Enabling Virtual Background in web portal

- Scroll back to the **top** of the page

- On the **right** side, click on your profile picture

- Choose **Sign Out**

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Zoom Desktop Client

- While meetings can be started and scheduled from the Zoom web portal, you can also schedule/start meetings directly from the ***Zoom application***.

- It is also important to access the ***Zoom application*** to set certain in-app settings, including ***Virtual Background,*** Audio/Video settings, as well as other options.

Note: The ***Zoom Desktop Client*** and Mobile App have different features than the Zoom web portal. The Zoom web portal is primarily used for changing your meeting settings and Zoom Phone settings. You can also use the web portal to customize your profile.

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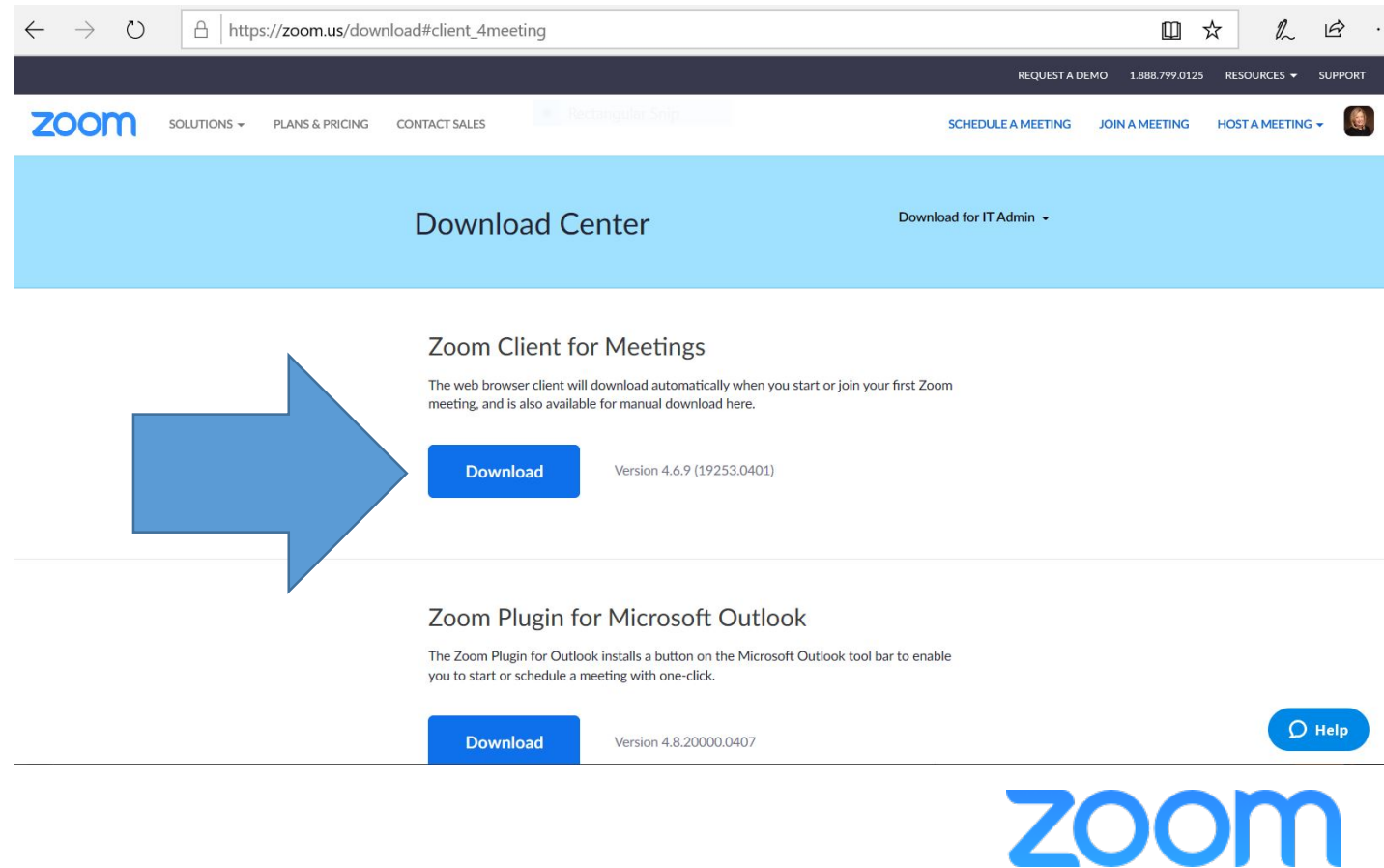**Downloading the Zoom Desktop Client**

- To ***add an image in virtual background***, your computer must have the ZOOM Desktop Client.

- To ***download the Desktop Client***, use the following link:

- https://zoom.us/download#client_4meeting

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Virtual Background

Downloading the Zoom Desktop Client

- After you click on the link, you will be directed to the ZOOM Download Center.

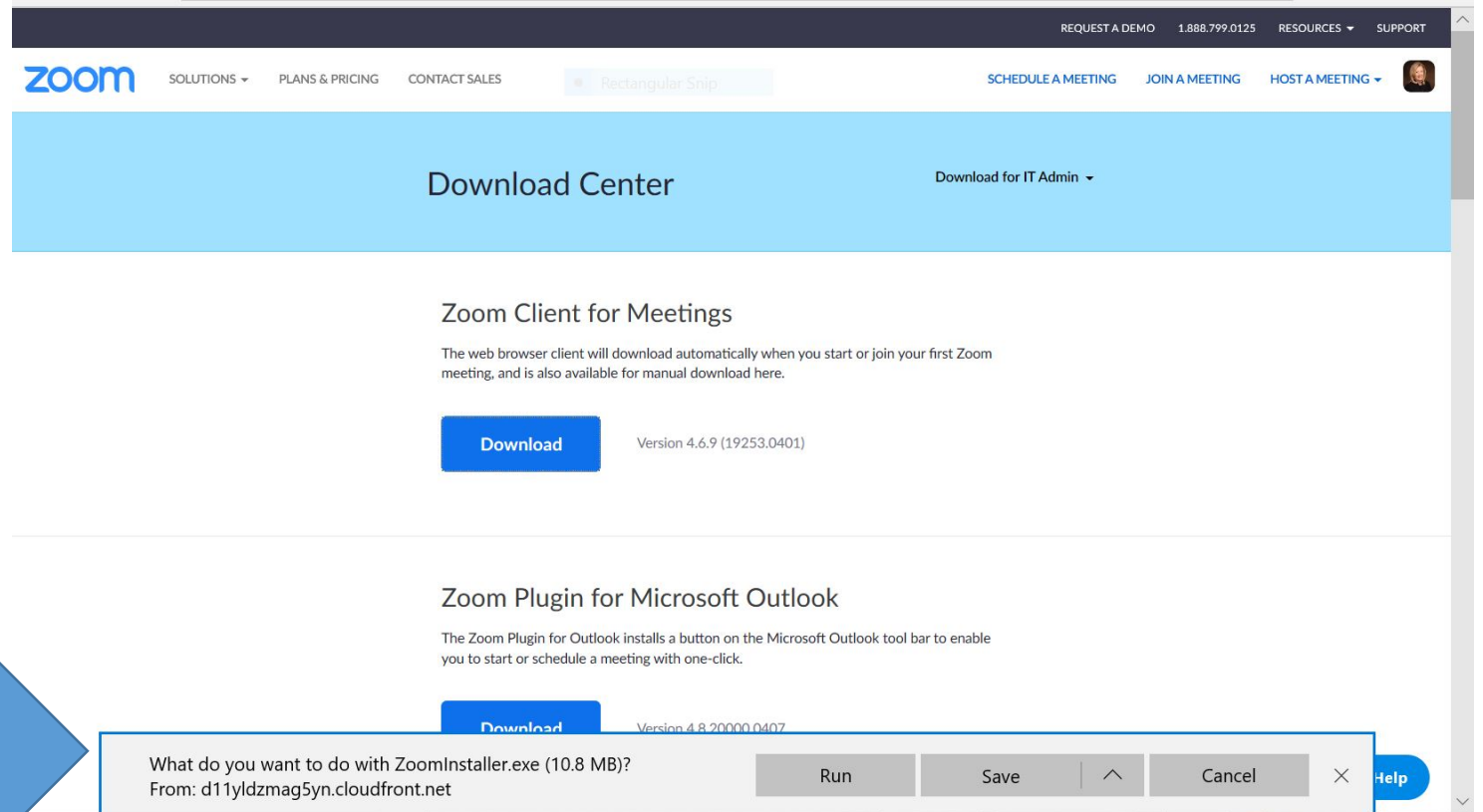- Choose the **Download** option for the ZOOM Client for Meetings

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Downloading the Zoom Desktop Client

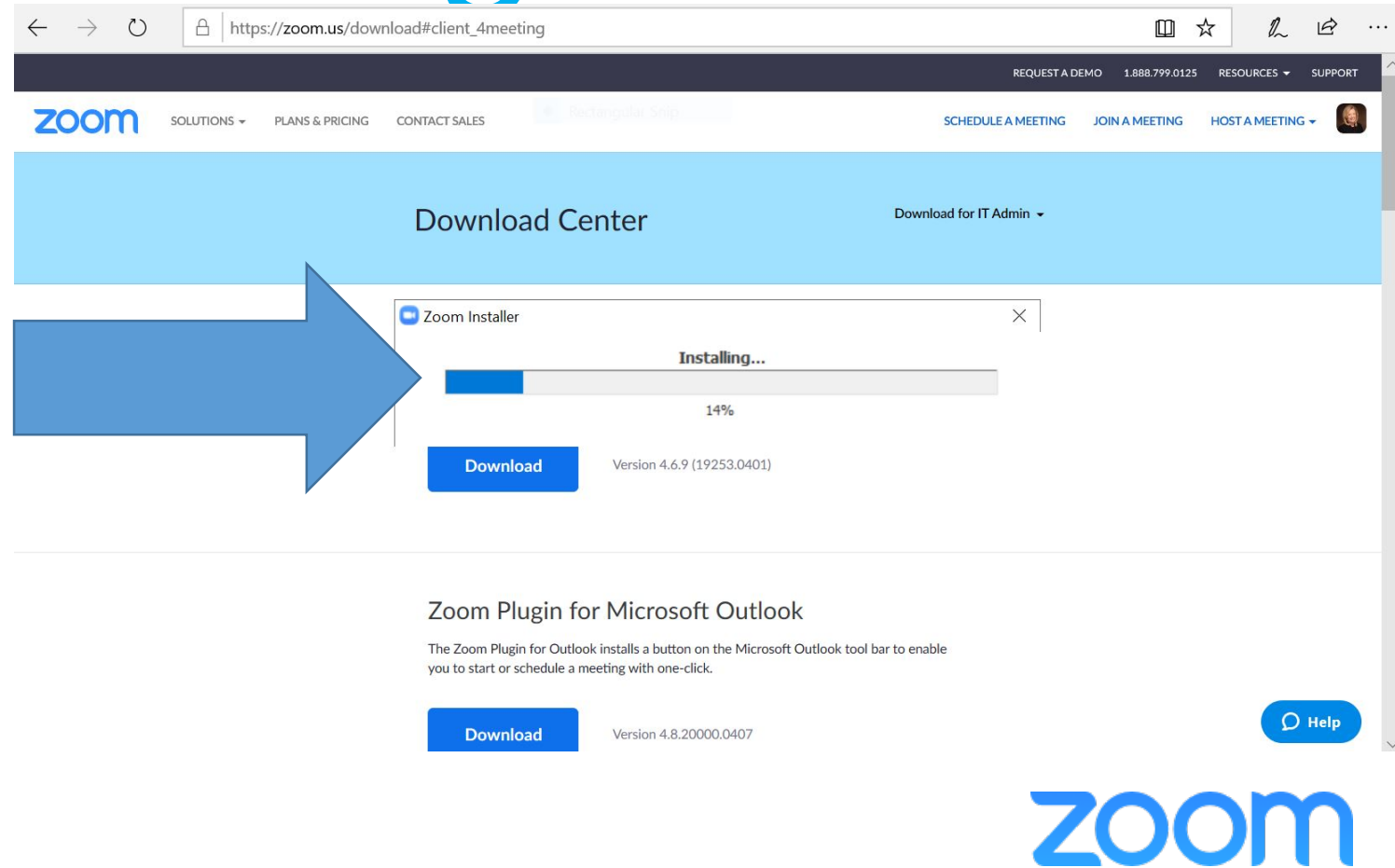- Choose **RUN** at the bottom of the page to install the software

Zoom Meetings
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Downloading the Zoom Desktop Client

- The **ZOOM Installer** will download the software on your computer

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**Using the
Zoom Desktop Client**

- When the installation is complete, the ZOOM **Sign In** screen will pop up.
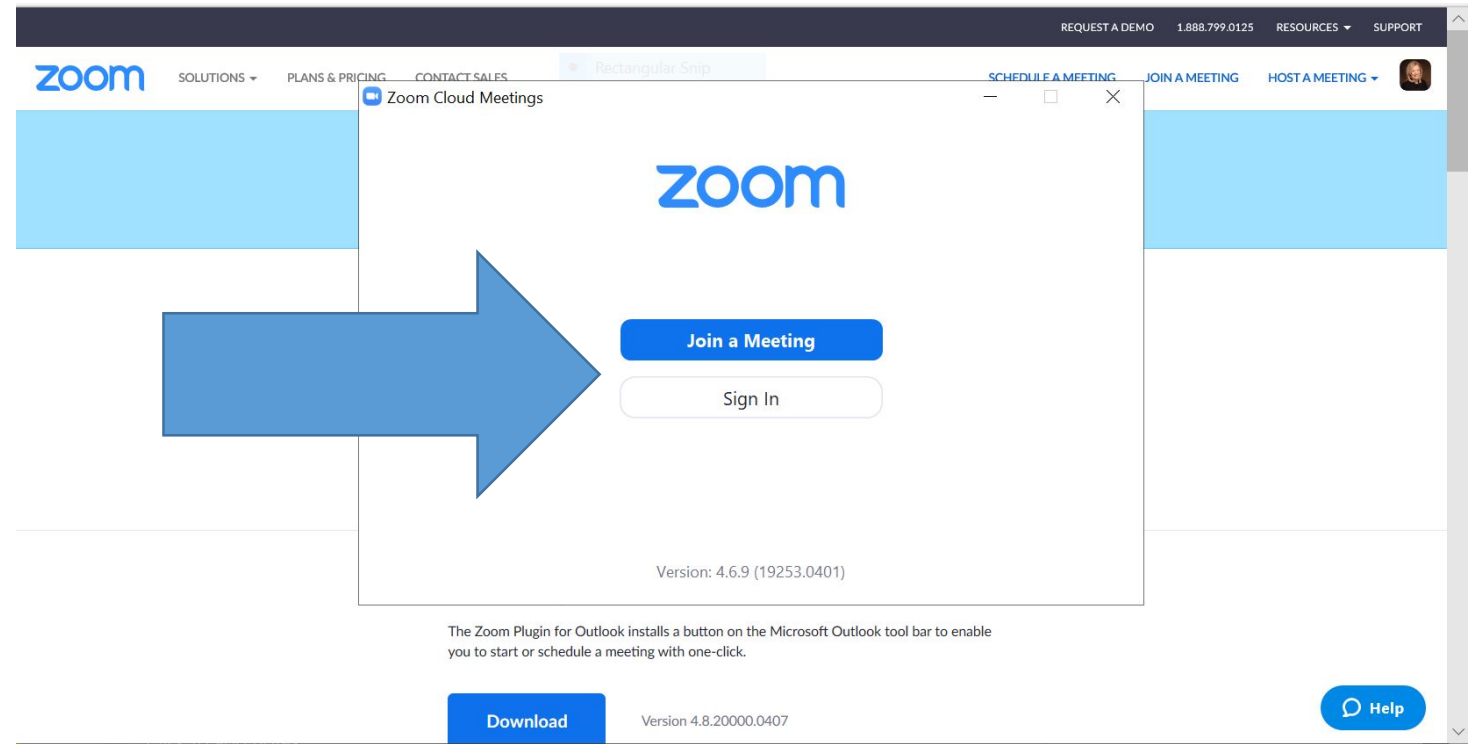
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Using the
Zoom Desktop Client

- Sign in with **email address** and Zoom-specific **password**

- Sign In with **SSO** (Single Sign-on) with DASNR Account

- Sign in with Google

- Sign in with Facebook
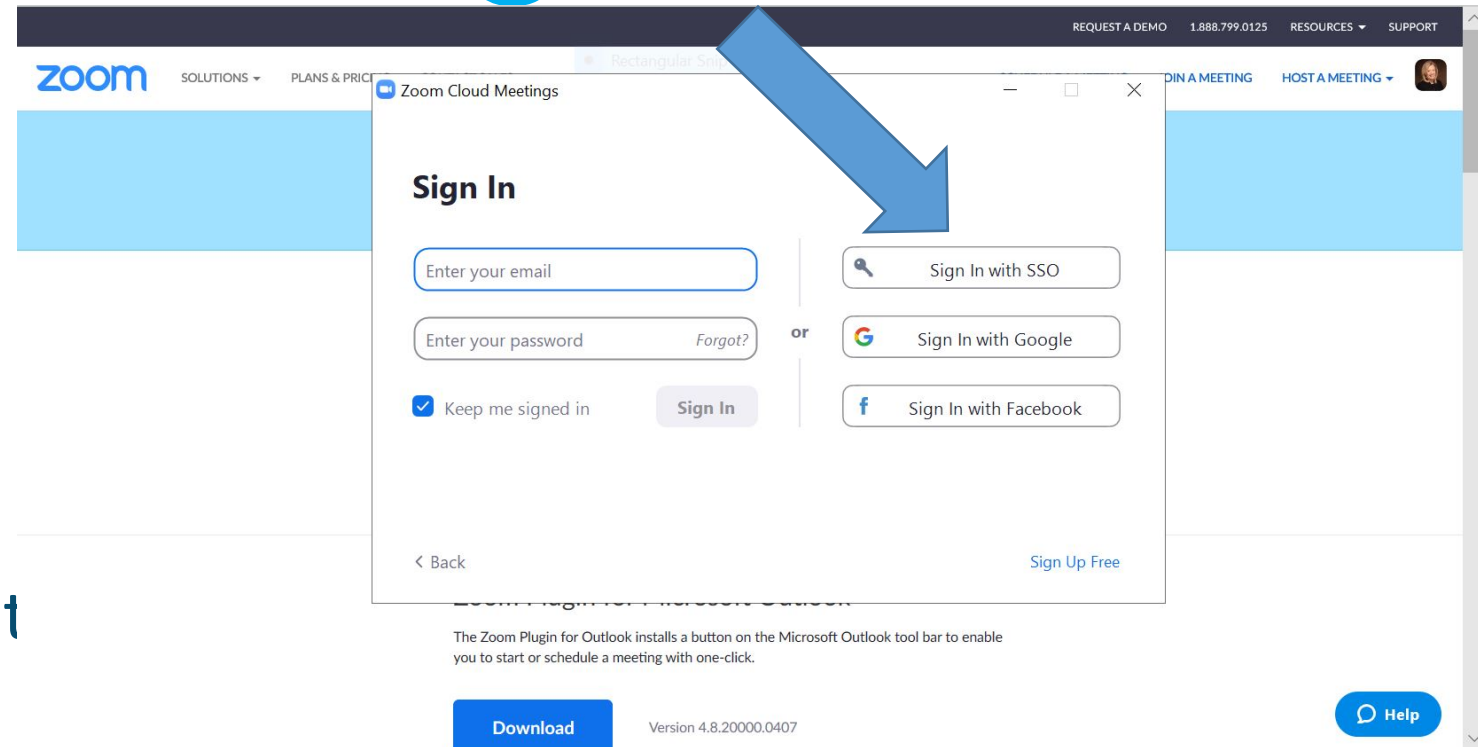
Zoom Meetings
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**Using the
Zoom Desktop Client**

- Enter **dasnr.zoom.us** in the company domain box if it is not already listed

- Click on **Continue**

Zoom Meetings
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**Using the
Zoom Desktop Client**

- The ZOOM **Desktop Client** will open behind the web browser

- Minimize or move the web browser to access the **Desktop Client**

Zoom Meetings
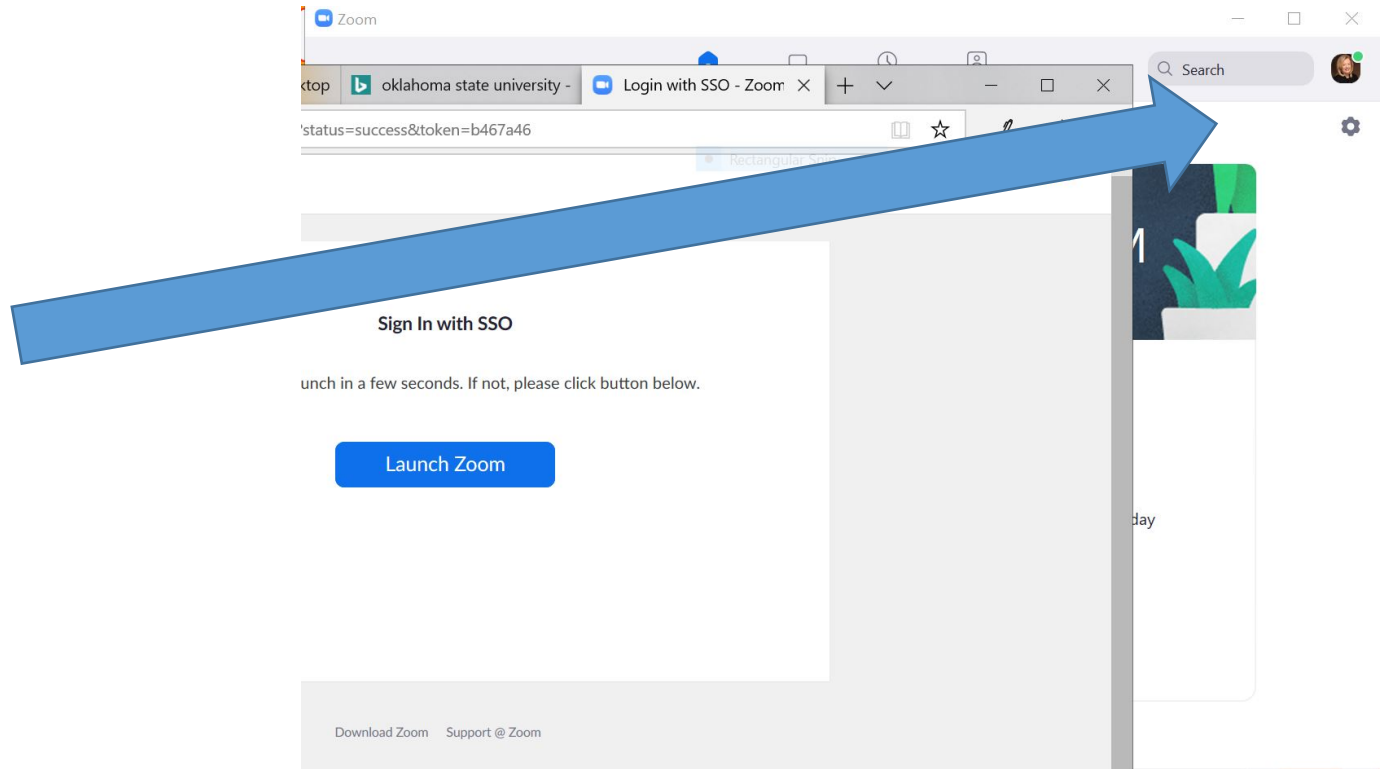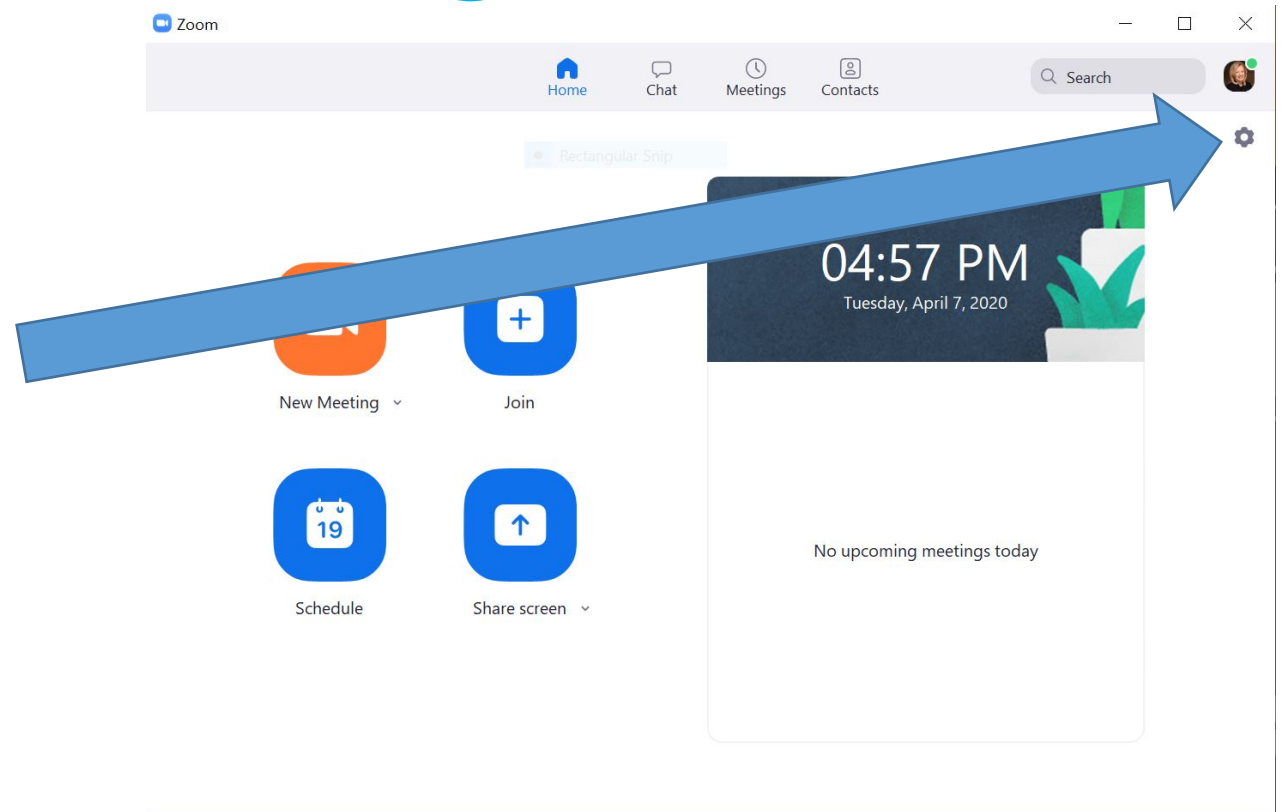## Virtual Background

**Using the
Zoom Desktop Client**

- Click on the gray wheel in the right corner to access **Settings** and set up Virtual Background

- **OR**

- Click on Profile Picture to access **Settings**
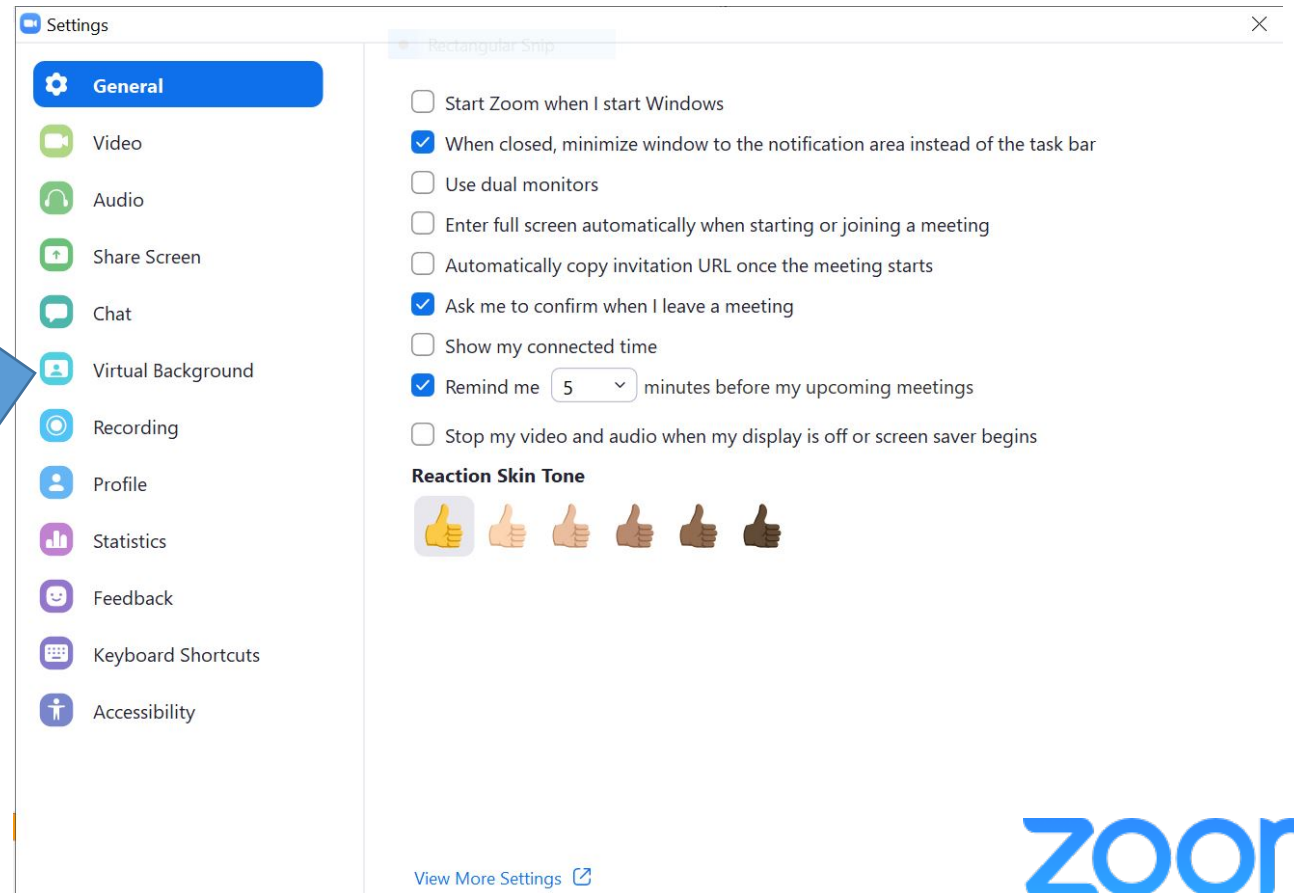
Zoom Meetings
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**Using the
Zoom Desktop Client**

- Choose **Virtual Background**
  in the next screen

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Zoom Meetings
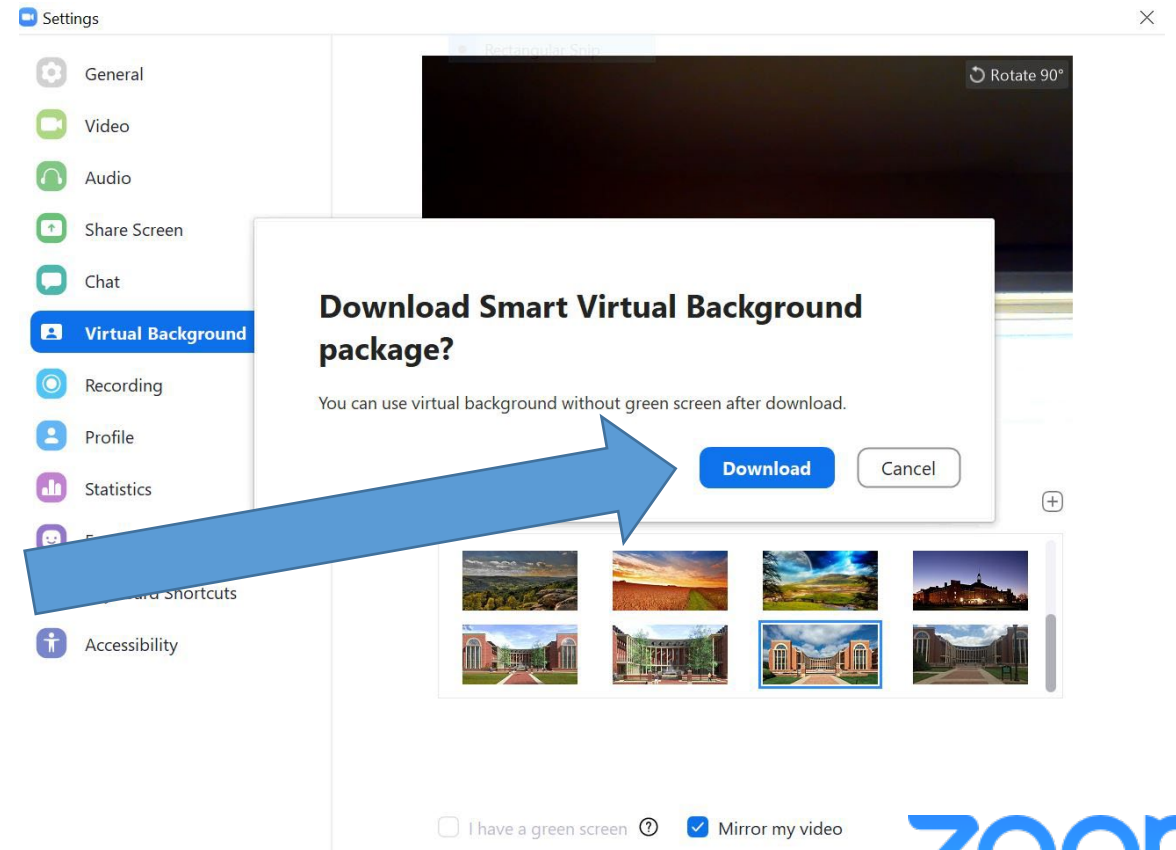# Virtual Background

Using the
Zoom Desktop Client

- If prompted, click **Download** to download the package for virtual background without a green screen.
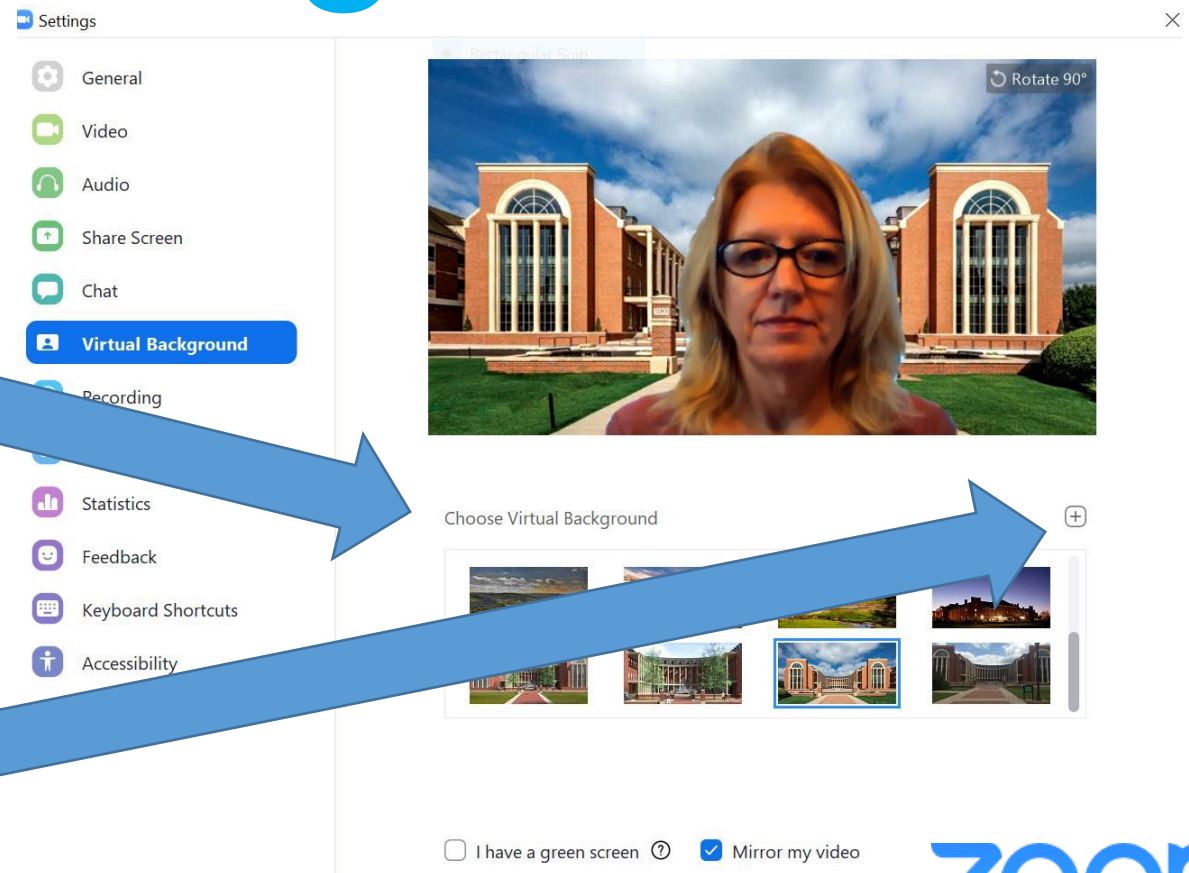
Zoom Meetings
Virtual Background

**Using the
Zoom Desktop Client**

- Choose an image in **Choose Virtual Background**
- **OR**
- Add your own image by **clicking +** and choosing if you want to upload an image or a video.
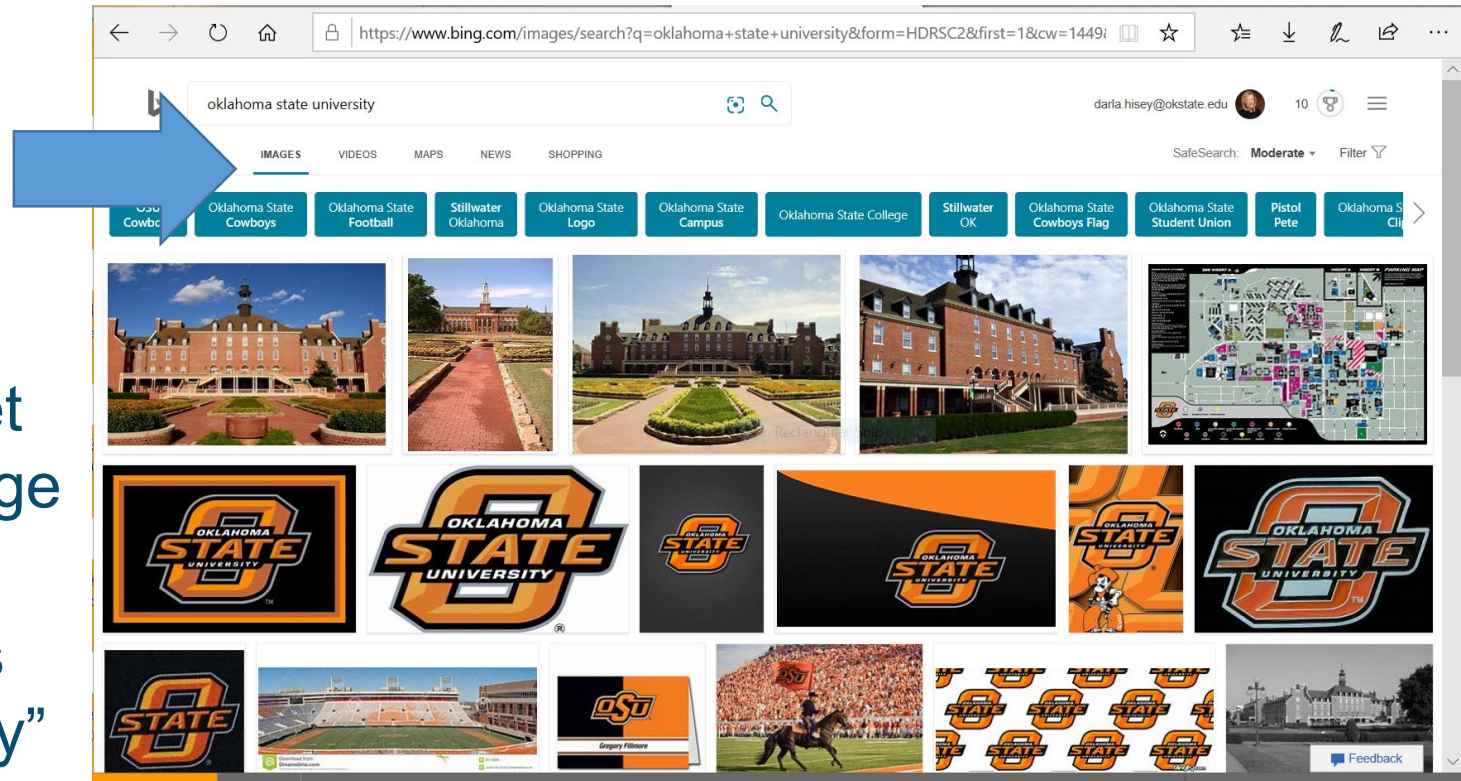
Zoom Meetings
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**Choosing an Image
for Virtual Background using a
Web Browser**

- Go to a **web browser** such as Chrome or Internet Explorer to choose an image
- In the search box, type a search description such as "Oklahoma State University"
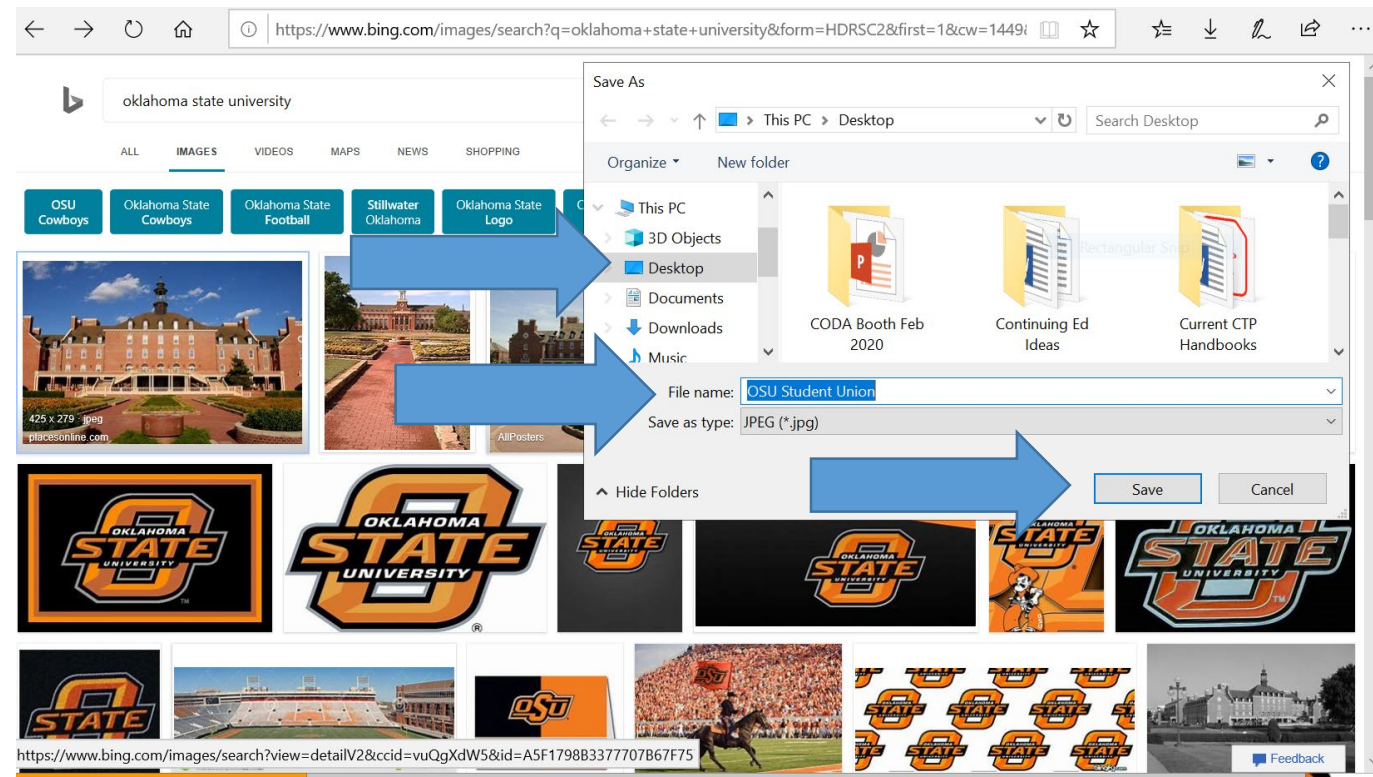- Under the search box, choose **Images**

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**Choosing an Image
for Virtual Background using a
Web Browser**

- Right click on the image and then choose **Save Picture as**

- Choose a **file name** for your image

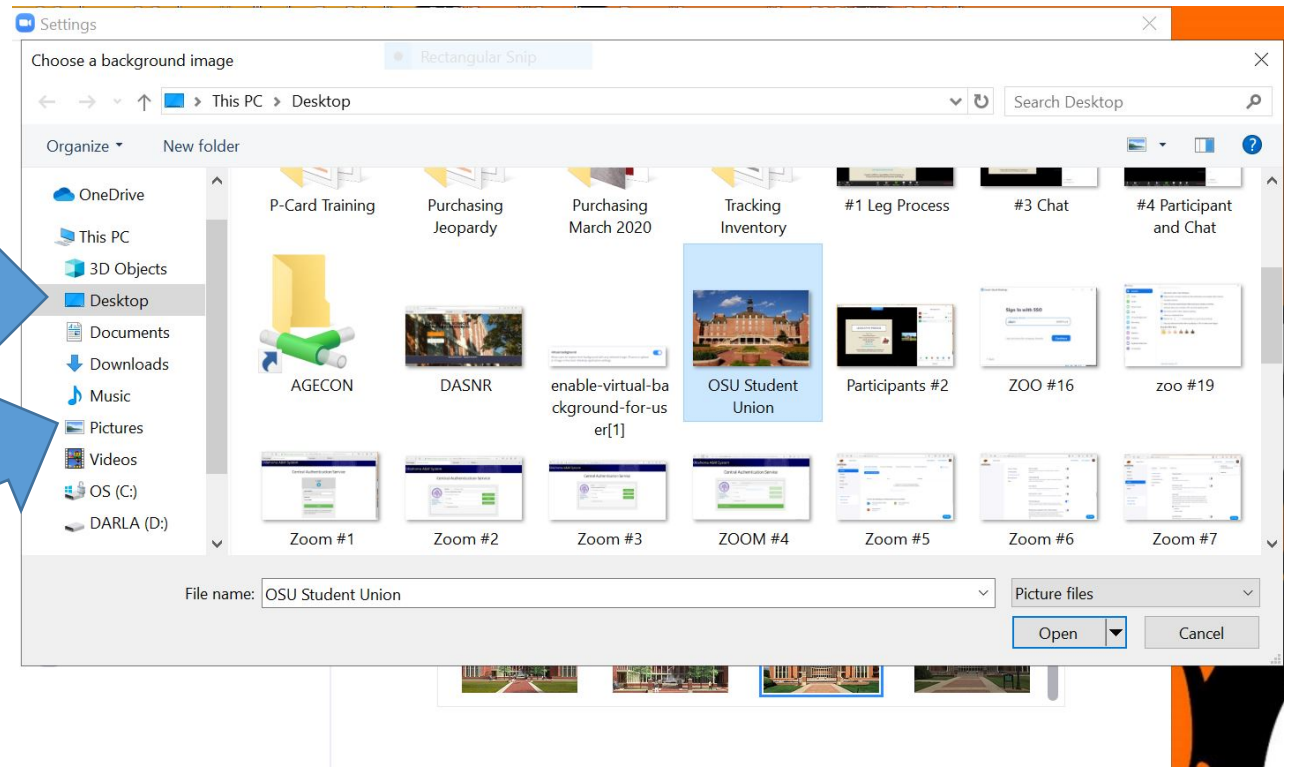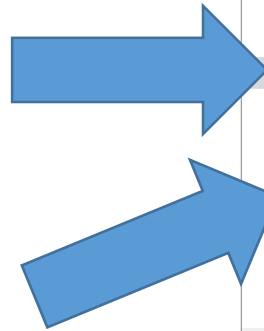- **Save** to your desktop or pictures or another location

Zoom Meetings
Virtual Background

**Using the
Zoom Desktop Client**

- **Choose** your image from your computer desktop

- **OR**

- **Choose** your image from **Pictures** or thumb drive or another location
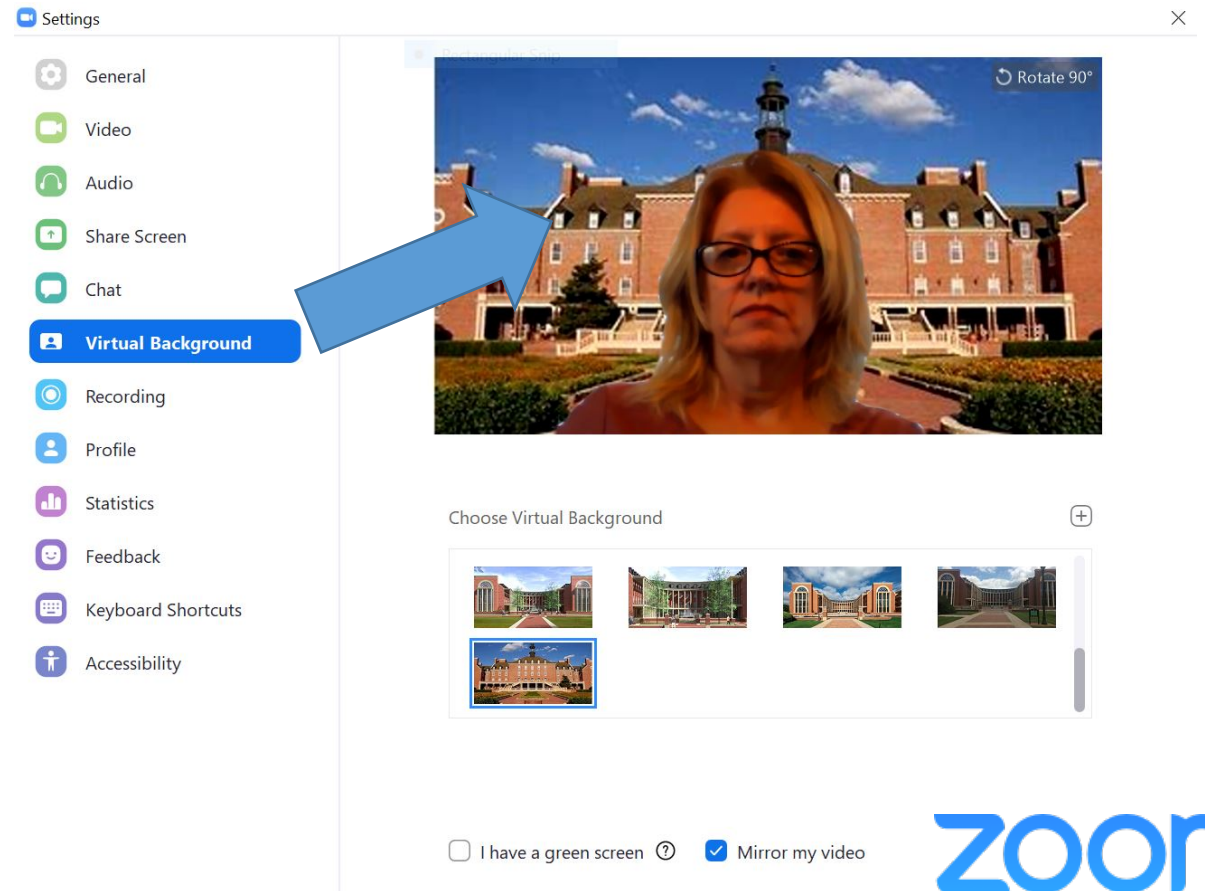
Zoom Meetings
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**Using the
Zoom Desktop Client**

- Your new image will be added to your background.

- After you select an option, that virtual background will display during your meetings.

Zoom Meetings
Virtual Background

Closing the Zoom Desktop Client

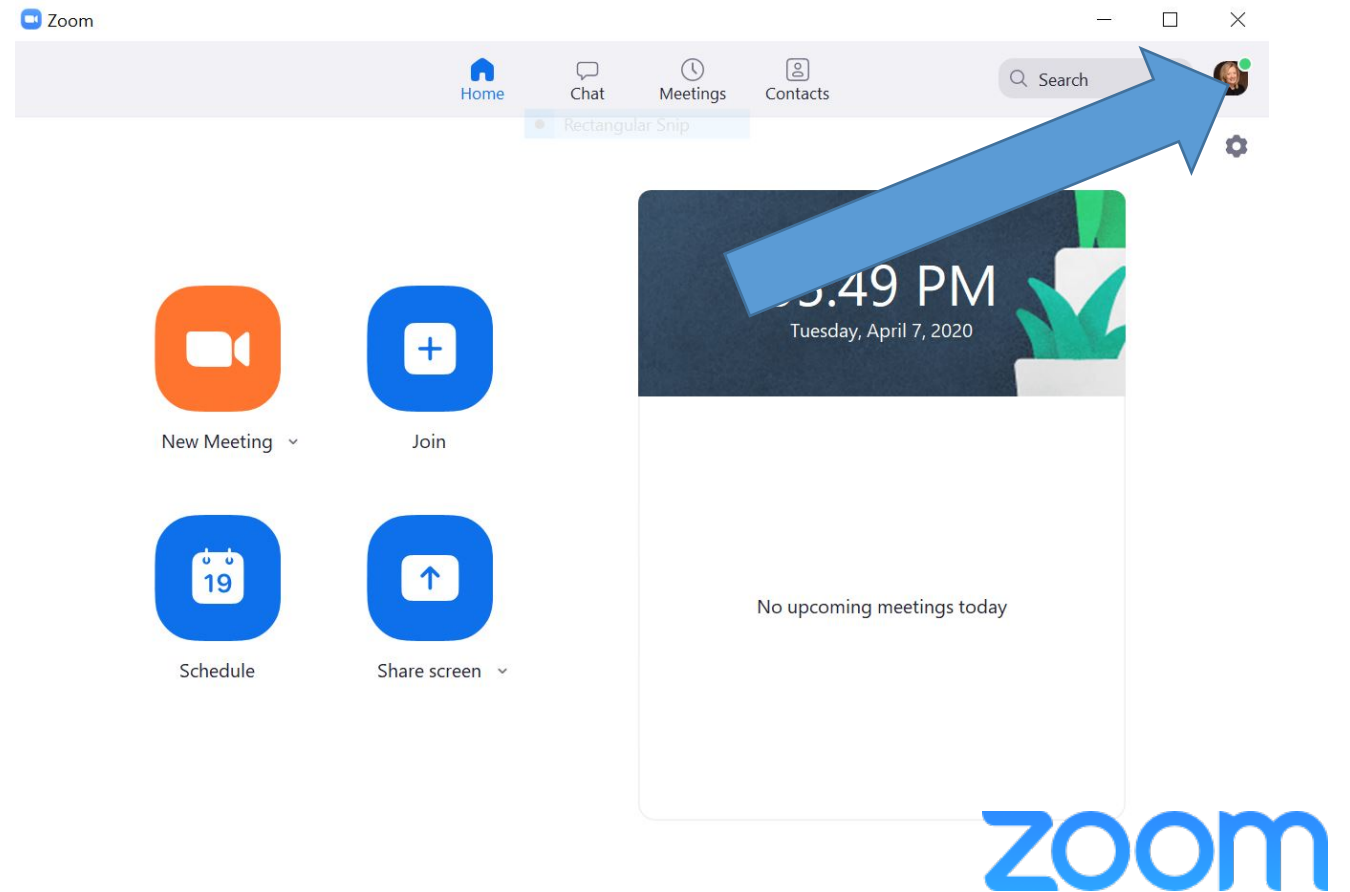- Click on the **X** in the right corner to close out Settings

zoom

Zoom Meetings
Virtual Background

Closing the Zoom Desktop Client

- Click on the **Profile Picture** in the right corner to close the Desktop Client

- A drop down will appear and at the bottom, choose **Sign Out**

Zoom Meetings
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ZOOM Resources

- How to use the Zoom Virtual Background video: https://youtu.be/3Zq-b51A3dA

- Virtual Background: https://support.zoom.us/hc/en-us/articles/210707503-Virtual-Background

- Starting the ZOOM Desktop Client: https://support.zoom.us/hc/en-us/articles/360032812931-Starting-the-Zoom-Desktop-Client

- ZOOM Client for Meetings: https://zoom.us/download

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