

**Oklahoma Home and Community Education Qualification Form
(Odd Year Elections)
INSTRUCTION SHEET**

The following should accompany the qualification forms:

1. A picture and a letter of consent from the person submitting his/her name.
2. A letter of endorsement from the County Extension Educator listing talents and capabilities for office applied for by the individual.
3. Endorsement of the County Organization as verified by the signature of the County President.

Elective offices to be filled are:

Vice-President for Program

President-Elect

Treasurer-Elect

Appointed Positions:

Awards Chairman

Appointed committee chairman and members (one from each district) to be filled are:

Family Issues

Resource Management

All nominees for elective and appointed positions must be a member in good standing of the Oklahoma Home and Community Education, Inc. and meet the requirements of eligibility to be considered for office. (Refer to state By-Laws Article IV and V for requirements and in the OHCE Policy Book for job descriptions.)

Nominees selected are requested to attend the Annual Meeting when appointment or elected position is announced. He/She will attend the meeting at their own expense.

Deadline for filing is February 1.

Send completed copies to:

**Leslye Owen
OHCE State Nominating Chair
13 Jo Ellen Drive
Shawnee, OK 74804**

**Dr. Jorge Atilas
OHCE State Advisor
OSU Family & Consumer Sciences
135 Human Sciences
Stillwater, OK 74078-6111**

OKLHAOMA HOME & COMMUNITY EDUCATION
Qualification Form (Use for Even or Odd Year Elections)

(attach a recent photo)

County _____ District _____

Name _____

Address _____ Phone _____
(Street or Route) (City) (Zip)

Email Address _____ Cell Phone _____

Age (please check one)

Below 25 () 25-35 () 36-45 ()
46-55 () 56-65 () 66+ ()

Number of years as an OHCE member _____

Offices held and committees served on as a member:

Local Group: _____

County: _____

State: _____

Community Activities: (School, Church, Social, Boards, etc.)

Does the person submitting the qualification form have the approval of family to assume this responsibility? _____

Has the member given consent, in writing, to fulfill the duties required of the office, if elected or appointed? (attach consent) _____

Is this person free to attend all state and district meetings and/or other meetings pertaining to the office? _____

Does this person have available transportation to carry out the responsibilities of the office? _____

Is this person proficient in parliamentary procedure? _____



District: _____

**OKLAHOMA HOME & COMMUNITY EDUCATION
Recommendation (Odd Year Elections)**

We, the _____ County OHCE, recommend
_____ as qualified to fill the office of:

List in order of preference, (Example 1st, 2nd, 3rd, etc.)

Elected Office:

President-Elect _____
Vice-President for Programs _____
Treasurer-Elect _____

Appointed Position:

Reports & Awards Chairman _____

Appointed Committee Chairman and Members:

	<u>Chairman</u>	<u>Member</u>
Family Issues	_____	_____
Resource Management	_____	_____

County President

County Extension Educator