

CRITERIA FOR AWARDBOOK

Heart of OHCE, Rookie Member, Young Member, and Member Awards

Place a label on the outside right hand corner of the 3-brad paper folder. Put: Name of award being applied for (i.e., Rookie), Name, County, and District. Folder needs to have two inside pockets.

Page One – Picture of you (or your family) and your name.

Page Two – Completed application forms (2 pages)

Page Four and Five – Story, Font size 12, double spaced, with a 1” margin on the left. Story should be written in **third** party.

Page Six – Participation Sheet.

NO PICTURES, CLIPART, OR NEWSPAPER CLIPPINGS!

Please type a short, double spaced paragraph about yourself to be used as an introduction at the District and State meetings (if you are a winner). Put this paragraph in the pocket, inside the front cover.

NOTICE: Elected members of the State OHCE Board are ineligible for awards during their term of office. Elected members of the board are President, President-Elect, Vice-President for Programs, Secretary, Treasurer, Treasurer-Elect, District Representatives, Leadership Chair, and Awards & Reports Chair.

THE FOLLOWING FORMS ARE FOR PRINTING OR REFERENCE ONLY. THE FILLABLE PDF FORMS FOR THESE APPLICATIONS CAN BE FOUND ON THE OHCE WEBSITE UNDER [RESOURCES](#), THEN “AWARDS.” THE STATE BOARD LIST IS FOUND UNDER [RESOURCES](#), THEN “POLICY”.

Due Date: February 1
Send to current Awards Chair
(see state board list for mailing address)

ANNUAL OHCE MEMBER AWARD APPLICATION

Place all pages of this application in a 3-brad paper folder with pockets. Secure all of the pages including the picture page.

Write on back of picture: Nominee's name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner with the following information: Category (OHCE Member Award), Nominee's name, County, and District.

**THIS AWARD COVERS ACCOMPLISHMENTS OVER THE LAST 3 YEARS.
CANDIDATE MUST BE AN OHCE MEMBER FOR 4 YEARS OR MORE.**

The _____ OHCE Group of _____
(Name of Group) (Name of County)

wishes to nominate the following person:

1. Nominee's Name: _____
2. Address: _____
City: _____ State: _____ Zip: _____
3. Telephone Number: _____
(Area Code) Number
4. Nominee is (check one): Married _____ Single _____ Widow _____
5. If nominee has children, give:
Number of children living at home: _____ Number of children away from home: _____
6. Grandchildren? How many? _____
7. Nominee lives (check one): On a farm _____ Town _____ Rural Area (no farming) _____
8. Nominee has been a member of a local OHCE Group for _____ years. (*Must be over 4 years*)
9. List present offices which nominee is holding:
 - a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

 - b. **County** Organization (Include officer, committee chairman, and/or committee member)

 - c. **State** Organization (Include officer, committee chairman and/or committee member)

PAGE 2 - MEMBER AWARD APPLICATION

10. List past offices which nominee has held in the past three (3) years only:

- a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

- b. **County** organization (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

- c. **State organization** (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

11. Write a story about the nominee and include:

- What has OHCE meant to the nominee?
- Describe and give examples of the nominee's leadership roles in OHCE.
- List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
- List any honors or awards that the nominee has received. (Any source)

THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT "TIMES NEW ROMAN", AND A 1 INCH LEFT HAND MARGIN.

12. _____ recommends that _____
(President of Local Group) (Name of nominee)

receive the OHCE Member Award for the following reasons:

Please enclose a picture of the nominee with their family or an individual picture.

SIGN: _____
Certified by Extension Educator

PARTICIPATION SHEET

Current Year

January 1, _____ to December 31, _____

NOMINEE HAS:

1. Attended:

Local OHCE Meetings: _____ Leader Lesson Trainings: _____
(Number) (Number)

County OHCE Meetings: _____ District OHCE Meetings: _____ State OHCE Meetings: _____
(Number) (Number) Yes or No

2. Attended workshops: Local: _____ County: _____
(Number) (Number)

3. Attended other OHCE events: (Example: tours, picnics, officers training, etc.) (Name the events)

4. Presented a workshop, officers training, etc.: (Name of events)

5. Presented a Lesson(s) to nominees group: _____
(Number)

6. Invited guests and they have attended OHCE activities: _____
(Number)

7. Been instrumental in getting people to join an OHCE group: _____
(Number)

8. Made exhibits for local OHCE group booth at county fair: _____
(Number)

9. Assisted with local OHCE Group project(s) (Name the project(s))

10. Assisted with County organization project (Name the project(s))

11. Taken part in local and/or county events celebrating OHCE Week?

(Check) Local: _____ County: _____

How? _____

CRITERIA MEMBER AWARD

Each local group may choose one outstanding OHCE member with the winner competing for the award on the county, district and state levels. The regulations concerning the number of times a member may be considered as the county winner is set by each county. On the district level, there is no limit to the number of times a member may win, however, on the state level a member may win only once. An elected or appointed State OHCE officer is not eligible for this award during their term of office.

District and state awards are based on the following:

1. The candidate must be a member in good standing in OHCE for more than four (4) years.
2. Must have served as an officer on local, county, or state level within the past three years.
3. Must be or have been elected or appointed to serve on a local, county, or state committee within the past three years.

CRITERIA FOR JUDGING MEMBER AWARD

OHCE participation	75%
Community Service	15%
Other Responsibilities	10%

OHCE Award Score Sheet

Award: OHCE Member		
Name:		
	<u>Possible Points</u>	<u>Score</u>
<u>OHCE Participation</u>	<u>75%</u>	
<u>Community Service</u>	<u>15%</u>	
<u>Other Responsibilities</u>	<u>10%</u>	
<u>Total</u>	<u>100%</u>	

Due Date: February 1

Send to current Awards Chair
(see state board list for mailing address)

ANNUAL OHCE ROOKIE MEMBER AWARD APPLICATION

Place all pages of this application in a 3-brad paper folder with pockets. Secure all pages including picture page.

Write on back of picture: Nominee's name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner with the following information: Category (OHCE Rookie Member), Nominees name, County, and District.

**THIS AWARD COVERS ACCOMPLISHMENTS OVER THE LAST 1 to 3 YEARS.
CANDIDATE MUST BE AN OHCE MEMBER FOR 4 YEARS OR LESS.**

The _____ OHCE Group of _____
(Name of group) (name of county)
wishes to nominate the following person:

1. Nominee's Name: _____
2. Address: _____
City: _____ State: _____ Zip: _____
3. Telephone Number: _____
(Area Code) Number
4. Nominee is (check one): Married _____ Single _____ Widow _____
5. If nominee has children, give:
Number of children living at home: _____ Number of children away from home: _____
6. Grandchildren? How many? _____
7. Nominee lives (check one): On a farm _____ Town _____ Rural Area (no farming) _____
8. Nominee has been a member of a local OHCE Group for _____ years. (*Must be 1-4 years*)
9. List present offices which nominee is holding:
 - a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

 - b. **County** Organization (Include officer, committee chairman, and/or committee member)

 - c. **State** Organization (Include officer, committee chairman, and/or committee member)

PAGE 2 - ROOKIE AWARD APPLICATION

10. List past offices which nominee has held in the past three (3) years only:

- a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

- b. **County** organization (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

- c. **State organization** (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

11. Write a story about the nominee and include:

- What has OHCE meant to the nominee?
- Describe and give examples of the nominee's leadership roles in OHCE.
- List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
- List any honors or awards that the nominee has received. (Any source)

THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT "TIMES NEW ROMAN", AND A 1 INCH LEFT HAND MARGIN.

12. _____ recommends that _____
(President of Local Group) (Name of nominee)

receive the OHCE Rookie Award for the following reasons:

Please enclose a picture of the nominee with their family or an individual picture.

SIGN: _____
Certified by Extension Educator

PARTICIPATION SHEET

Current year

January 1, _____ to December 31, _____

NOMINEE HAS:

1. Attended:

Local OHCE Meetings: _____ (Number) Leader Lesson Trainings: _____ (Number)

County OHCE Meetings: _____ (Number) District OHCE Meetings: _____ (Number) State OHCE Meetings: _____ Yes or No

2. Attended workshops: Local: _____ (Number) County: _____ (Number)

3. Attended other OHCE events: (Example: tours, picnics, officers training, etc.) (Name the events)

4. Presented a workshop, officers training, etc.: (Name of events)

5. Presented a Lesson(s) to nominees group:

(Number)

6. Invited guests and they have attended OHCE activities:

(Number)

7. Been instrumental in getting people to join an OHCE group:

(Number)

8. Made exhibits for local OHCE group booth at county fair:

(Number)

9. Assisted with local OHCE Group project(s) (Name the project(s))

10. Assisted with County organization project (Name the project(s))

11. Taken part in local and/or county events celebrating OHCE Week?

(Check) Local: _____ County: _____

How? _____

CRITERIA FOR ROOKIE MEMBER AWARD

Each local group may choose one outstanding OHCE rookie member with the winner competing for the award on the county, district and state levels. The regulations concerning the number of times a member may be considered as the county winner is set by each county. On the district level there is no limit to the number of times a member may win, however, on the state level a member may win only once. An elected or appointed State OHCE officer is not eligible for this award during their term of office.

District and state awards are based on the following:

1. The candidate must be a member in good standing of OHCE.
2. The candidate must have been a member for no more than four years.
3. The member must have served on the local or county level as an officer or on at least one committee.

CRITERIA FOR JUDGING ROOKIE MEMBER AWARD

OHCE participation	75%
Community Service	15%
Other Responsibilities	10%

OHCE Award Score Sheet

Award: OHCE Rookie		
Name:		
	Possible Points	Score
OHCE Participation	75%	
Community Service	15%	
Other Responsibilities	10%	
Total	100%	

Due Date: February 1

Send to current Awards Chair
(see state board list for mailing address)

ANNUAL YOUNG OHCE MEMBER AWARD APPLICATION

Place all pages of this application in a 3-brad paper folder with pockets. Secure all of the pages including the picture page.

Write on back of picture: Nominee's name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner with the following information: Category: (OHCE Young Member Award), Nominee's name, County, and District.

**THE CANDIDATE MUST BE ACTIVE ON THE LOCAL LEVEL AND BE 35 YEARS OF AGE
AS OF JANUARY 1ST OF THE CURRENT YEAR, OR YOUNGER.**

The _____ OHCE Group of _____
(Name of Group) (Name of County)

wishes to nominate the following person:

1. Nominee's Name: _____
2. Address: _____
City: _____ State: _____ Zip: _____
3. Telephone Number _____ Birth Date: _____
(Area Code) Number
4. Nominee is (check one): Married _____ Single _____ Widow _____
5. If nominee has children, give:
Number of children living at home: _____ Number of children away from home: _____
6. Grandchildren? How many? _____
7. Nominee lives (check one): On a farm _____ Town _____ Rural Area (no farming) _____
8. Nominee has been a member of a local OHCE Group for _____ years. (*Must be over 4 years*)
9. List present offices which nominee is holding:
 - a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

 - b. **County** Organization (Include officer, committee chairman, and/or committee member)

 - c. **State** Organization (Include officer, committee chairman, and/or committee member)

PAGE 2 - YOUNG MEMBER AWARD APPLICATION

10. List past offices which nominee has held in the past three (3) years only:

- a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

- b. **County** organization (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

- c. **State organization** (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

11. Write a story about the nominee and include:

- What has OHCE meant to the nominee?
- Describe and give examples of the nominee's leadership roles in OHCE.
- List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
- List any honors or awards that the nominee has received. (Any source)

THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT "TIMES NEW ROMAN", AND A 1 INCH LEFT HAND MARGIN.

12. _____ recommends that _____
(President of Local Group) (Name of nominee)

receive the OHCE Member Award for the following reasons:

Please enclose a picture of the nominee with their family or an individual picture.

SIGN: _____
Certified by Extension Educator

PARTICIPATION SHEET
Current Year

January 1, _____ to December 31, _____

NOMINEE HAS:

1. Attended:

Local OHCE Meetings: _____ Leader Lesson Trainings: _____
(Number) (Number)

County OHCE Meetings: _____ District OHCE Meetings: _____ State OHCE Meetings: _____
(Number) (Number) Yes or No

2. Attended workshops: Local: _____ County: _____
(Number) (Number)

3. Attended other OHCE events: (Example: tours, picnics, officers training, etc.) (Name the events) _____

4. Presented a workshop, officers training, etc.: (Name of events)

5. Presented a Lesson(s) to nominees group: _____
(Number)

6. Invited guests and they have attended OHCE activities: _____
(Number)

7. Been instrumental in getting people to join an OHCE group: _____
(Number)

8. Made exhibits for local OHCE group booth at county fair: _____
(Number)

9. Assisted with local OHCE Group project(s) (Name the project(s))

10. Assisted with County organization project (Name the project(s))

11. Taken part in local and/or county events celebrating OHCE Week?

(Check) Local: _____ County: _____

How? _____

CRITERIA FOR YOUNG MEMBER AWARD

Each local group may choose one outstanding OHCE young member with the winner competing for the award on the county, district and state levels. The regulations concerning the number of times a member may be considered as the county winner is set by each county. On the district level there is no limit to the number of times a member may win, however, on the state level a member may win only once. An elected or appointed State OHCE officer is not eligible for this award during their term of office.

District and state awards are based on the following:

1. The candidate must be no older than 35 years of age as of January 1st of the current year.
2. The candidate must be a member in good standing of OHCE.
3. The member must be active on the local or county level serving as an officer, or on at least one committee.

CRITERIA FOR JUDGING YOUNG MEMBER AWARD

OHCE participation	75%
Community Service	15%
Other Responsibilities	10%

OHCE Award Score Sheet

Award: OHCE Young Member		
Name:		
	Possible Points	Score
<u>OHCE Participation</u>	<u>75%</u>	
<u>Community Service</u>	<u>15%</u>	
<u>Other Responsibilities</u>	<u>10%</u>	
<u>Total</u>	<u>100%</u>	

Due Date: February 1
Send to current Awards Chair
(see state board list for mailing address)

ANNUAL HEART OF OHCE AWARD APPLICATION

Place all pages of this application in a 3-brad paper folder with pockets. Secure all pages including picture page.

Write on back of picture: Nominee's name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner: Category: (Heart of OHCE), Nominee's name, County, and District.

THE CANDIDATE MUST BE ACTIVE ON THE LOCAL LEVEL.

The _____ OHCE Group of _____
(Name of Group) (Name of County)
wishes to nominate the following person:

1. Nominee's Name: _____
2. Address: _____
City: _____ State: _____ Zip: _____
3. Telephone Number: _____
(Area Code) Number
4. Nominee is (check one): Married _____ Single _____ Widow _____
5. If nominee has children, give:
Number of children living at home: _____ Number of children away from home: _____
6. Grandchildren? How many? _____
7. Nominee lives (check one): On a farm _____ Town _____ Rural Area (no farming) _____
8. Nominee has been a member of a local OHCE Group for _____ years. (*Must be over 4 years*)
9. List present offices which nominee is holding:
 - a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

 - b. **County** Organization (Include officer, committee chairman, and/or committee member)

 - c. **State** Organization (Include officer, committee chairman, and/or committee member)

PAGE 2 - HEART OF OHCE AWARD APPLICATION

10. List past offices which nominee has held in the past three (3) years only:

a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

b. **County** organization (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

c. **State organization** (Include officer, committee chairman, and/or committee member)

Year _____	Year _____	Year _____

11. Write a story about the nominee and include:

- What has OHCE meant to the nominee?
- Describe and give examples of the nominee's leadership roles in OHCE.
- List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
- List any honors or awards that the nominee has received. (Any source)

THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT "TIMES NEW ROMAN", AND A 1 INCH LEFT HAND MARGIN.

12. _____ recommends that _____
(President of Local Group) (Name of nominee)

receive the OHCE Member Award for the following reasons:

Please enclose a picture of the nominee with their family or an individual picture.

SIGN: _____
Certified by Extension Educator

PARTICIPATION SHEET
Current Year

January 1, _____ to December 31, _____

NOMINEE HAS:

1. Attended:

Local OHCE Meetings: _____ Leader Lesson Trainings: _____
(Number) (Number)

County OHCE Meetings: _____ District OHCE Meetings: _____ State OHCE Meetings: _____
(Number) (Number) Yes or No

2. **Attended workshops:** Local: _____ County: _____
(Number) (Number)

3. **Attended other OHCE events:** (Example: tours, picnics, officers training, etc.) (Name the events) _____

4. **Presented a workshop, officers training, etc.:** (Name of events) _____

5. **Presented a Lesson(s) to nominees group:** _____
(Number)

6. **Invited guests and they have attended OHCE activities:** _____
(Number)

7. **Been instrumental in getting people to join an OHCE group:** _____
(Number)

8. **Made exhibits for local OHCE group booth at county fair:** _____
(Number)

9. **Assisted with local OHCE Group project(s) (Name the project(s))** _____

10. **Assisted with County organization project (Name the project(s))** _____

11. **Taken part in local and/or county events celebrating OHCE Week?**

(Check) Local: _____ County: _____

How? _____

CRITERIA FOR HEART OF OHCE AWARD

Each local group may choose one outstanding Heart of OHCE Member with the winner competing for the award on the county, district and state levels. The regulations concerning the number of times a member may be considered as the county winner is set by each county. On the district level there is no limit to the number of times a member may win, however, on the state level a member may win only once. An elected or appointed State OHCE officer is not eligible for this award during their term of office.

District and state awards are based on the following:

1. The candidate must be a member in good standing of OHCE.
2. The candidate's accomplishments promoting family values in the following areas:
 - a. Education involvement within the family
 - b. Moral value
 - c. Responsibility
3. The candidate's accomplishments in the community in the following areas:
 - a. Volunteer work-civic organizations, youth, library, hospital, etc.
 - b. Leadership
 - c. Environmental activism
 - d. Education programs, tutoring, etc.
 - e. Political
4. The candidate's involvement in promoting OHCE in the community.

CRITERIA FOR JUDGING HEART OF OHCE AWARD

OHCE participation	15%
Community Service	75%
Other Responsibilities	10%

OHCE Award Score Sheet

Award: OHCE Heart		
Name:		
	Possible Points	Score
OHCE Participation	15%	
Community Service	75%	
Other Responsibilities	10%	
Total	100%	

CRITERIA FOR JUDGING OHCE WEEK REPORTS

County/Group Name

District

OHCE Week Local Group Name County District

Sample
Label

	Judge #1	Judge #2	Judge #3
Items needed to complete report: 0-10 points <ul style="list-style-type: none"> • 3 brad folder with pockets <ul style="list-style-type: none"> ✓ The folder label must include: OHCE Week, Local Group (if applicable), County, and District • 1 page report of your activities <ul style="list-style-type: none"> ✓ Use 1" margins and Times New Roman Font 12 • 1 page of pictures (limited to 1 page) <ul style="list-style-type: none"> ✓ Limit of 9 pictures - may be shingled • 1 page of newspaper articles/other • Short Summary Paragraph of the project <ul style="list-style-type: none"> ✓ Place Summary in the pocket of the folder 			
Story: a. Describe situation 0-10 points			
b. Objectives 0-10 points			
c. Describe process 0-20 points			
d. Result of project(s) 0-25 points			
Pictures, clippings, e-mails, thank you notes, other items: that are related to your OHCE Week Activities 0-20 points			
Include Summary paragraph: (Plus or minus 5 points) If no summary is included: minus 5 points If summary is included: 0 to 5 points possible -5 or +5 points			
Total points [100 points possible]			

Suggestions or comments:
