Oklahoma Home & Community Education 2024 Handbook

Message from State President, Kathy Fentress



TEAM —Together Everyone Achieves More

Last year’s theme focused on being excited about each day, and what we do each day in our personal lives and in OHCE. OHCE members demonstrated the difference excitement made in the positive gains our organization achieved last year. Last year, attendance increased at District Meetings, project award report numbers increased, and OHCE membership increased significantly! Attitudes were more positive. In addition, the joy of being together and working together as OHCE members was evident. This year I hope we can keep this trend on the upward swing. That is why I chose TEAM — Together Everyone Achieves More to be the theme for my final year as OHCE State President.

Every team is made up of individuals working together to achieve a common goal. Isn’t that what all the groups in OHCE really are — teams of members working together to achieve a common outcome? Yes! A team is a talent pool. The talents and skills of all the team members merge together. Any gaps in individual skill sets are filled, and the team is able to better accomplish its goals. We are all familiar with the saying, “Many hands make light work.” When we work as a team, the burden of labor is lightened because it is divided among all the team members. This also means different parts of the project can be worked on at the same time bringing a project to fruition easier and faster. These are just a couple of ways working together as a teams can be beneficial to OHCE and each OHCE group. There are many more.

Let’s spend this year coming together as a team and exploring the many benefits. As members of OHCE we want to improve the lives of family and community. Working together, being a team makes this possible at the highest level because as a TEAM — Together Everyone Achieves More!

Biography

Born an Oklahoma girl, Kathy Fentress grew up in Lawton in Comanche County. Transplanted in Texas for more than 30 years, she returned to Oklahoma to Broken Bow where she and husband, Bob, retired. Kathy and Bob have been married for 48 years and have a daughter and a son, both married to great spouses. Her very precious and precocious grandson keeps her on her toes and brings lots of joy to her and her family.

Volunteering has made up a huge part of Kathy’s life. While living in Texas, she volunteered at hospitals, schools, and in a number of civic organizations. When she moved to Broken Bow, she sought opportunities to volunteer and found OHCE. In 2011 Kathy joined OHCE and has served as both group and county President. Her first office on the state board was Southeast District Representative followed by Leadership Chair, Vice President for Programs, and Awards and Reports Chair. Membership in OHCE and serving on the state board has enriched her life and provided many opportunities for learning, leadership, and personal growth. She says, “OHCE is by far the best place to spend my volunteer time.” She is an FCS Master Volunteer and loves the opportunities OHCE provides her to give back and work in her community especially with young people.

Kathy feels incredibly honored to serve as OHCE State President. She loves the sense of community and friendship she finds in OHCE. She believes OHCE is an exciting, dynamic organization with a strong state board and strong members. Kathy says, “The people in OHCE and those associated with OHCE are some of the most caring and giving people I have ever been privileged to know.” She believes that working together will keep OHCE moving forward and doing what it does best – educate members and others, improve family life, and make a difference in communities across the state.

Message from the OHCE State Advisor, Dr. Gina Peek



Dear OHCE,

I took a moment to review the OHCE website and familiarize myself with the 2024 state goals. Reading the documents sequentially provided a holistic view of OHCE, highlighting a variety of projects that will uplift OHCE members, communities, and the state. I am particularly delighted to observe the inclusion of the Master Volunteer program and anticipate substantial growth in this crucial area. As always, I look forward to our district and summer meetings and wish you a productive and successful year.

Biography

Gina Peek joined the Oklahoma Cooperative Extension Service (OCES) in 2010. Gina became the Interim Associate Dean for Extension, Engagement, and Continuing Education in June, 2020 and was named permanent in July, 2022. The College of Education and Human Sciences tagline “People. Passion. Purpose” sums Gina’s philosophy. When not at the office, Gina enjoys spending time with two daughters, Jenkins (21) and Hampton (17). Favorite recreational activities include being outside and growing roses!

Past OHCE State Presidents

1935-36 Mrs. Joe Seikel

1936-38 Mrs. Robert Broughton

1938-40 Mrs. Emma Orrell

1940-42 Mrs. Elbert Piper

1942-44 Mrs. R.S. Duncan

1944-46 Mrs. Leon Lorg

1946-48 Mrs. Paul Schmuck

1948-50 Mrs. J. W. Storer

1950-52 Mrs. O. G. Rushing

1952-54 Mrs. David Foster

1954-56 Mrs. B. Trotter

1956-58 Mrs. Marie Thomas

1958-60 Mrs. Leola Smith

1960-62 Mrs. Raymond Coffelt

1962-64 Mrs. Dean Carter

1964-66 Mrs. A.A. Holder

1966-68 Mrs. Horace Wood

1968-70 Mrs. Paul Kunneman

1970-72 Mrs. Don Weinkauf

1972-74 Mrs. Bennie Tice

1974-76 Mrs. Kenneth Powell

1976-78 Mrs. Frank Sickles

1978-80 Mrs. Sheila Ely

1980-82 Mrs. June Anderson

1982-84 Mrs. Doshia Jackson

1984-86 Mrs. Donna Schwerdtfeger

1986-88 Mrs. Norma Shipman

1988-90 Mrs. Bette Boudinot

1990-92 Mrs. Linda Burcham

1992-94 Mrs. Jean Page

1994-96 Mrs. Celia Dupus

1996-99 Mrs. Sue Rendel

1999-00 Mrs. Barbara Cox

2000-02 Mrs. Dianne Cathey

2002-04 Mrs. Terrie DeShazo

2004-06 Mrs. Debra Stevenson

2006-08 Mrs. Donna Jones

2008-10 Mrs. Javonna Earsom

2010-12 Mrs. Sue Gilliam

2012-14 Mrs. Pam Vaughn

2014-16 Mrs. Shirley Burns

2016-18 Mrs. Debbie Mote

2018-20 Mrs. Leslye Owen

2020-2022 Sandy Pogue

2022-2024 Kathy Fentress

Oklahoma Home Education, Inc. Income and Expense Budget

January 1 thru December 31, 2024

|  |  |  |
| --- | --- | --- |
| **Income** |  |  |
| 2023 Dues (based on 3000 members) |  | 37,500.00 |
| Operational Funds |  | 7,060.00 |
| Interest Income |  | 1,200.00 |
| Promotional Sales (Profit) |  | 3,000.00 |
| **Total Income** |  | **48,760.00** |
|  |  |  |
| **Expenses** |  |  |
| **Awards & Scholarships** |  |  |
| * Student Scholarships
 | 1,500.00 |  |
| * Member, Rookie, Young, Heart Awards
 | 500.00 |  |
| * **Total Awards and Scholarships**
 |  | **2,000.00** |
|  |  |  |
| **Awards-State Committees** |  |  |
| * Cultural Enrichment
 | 100.00 |  |
| * Family Issues
 | 100.00 |  |
| * Photography
 | 50.00 |  |
| * Healthy Living
 | 100.00 |  |
| * Leadership Development
 | 100.00 |  |
| * Life Essay
 | 50.00 |  |
| * Membership
 | 100.00 |  |
| * Military Support
 | 100.00 |  |
| * Membership Recruitment
 | 200.00 |  |
| * Resource Management
 | 100.00 |  |
| * Madelyn’s Special Award
 | 100.00 |  |
| * OHCE Week
 | 100.00 |  |
| * Outstanding Project
 | 30.00 |  |
| * State Project
 | 100.00 |  |
| **Total Awards – State Committees** |  | **1,330** |
| **Dues, Ins. & Fees** |  |  |
| Bank Charges | 30.00 |  |
| Bonding Fee | 350.00 |  |
| CWC – 2 Delegates | 1,500.00 |  |
| Dues – ACWW | 150.00 |  |
| Dues – CWC | 80.00 |  |
| Insurance – Liability | 4,800.00 |  |
| **Total Dues, Ins. & Fees** |  | **6,910** |
| **Officer and Chairman Expenses** |  |  |
| * ACWW Coordinator
 | 100.00 |  |
| * Awards
 | 1000.00 |  |
| * By-Laws
 | 100.00 |  |
| * Cultural Enrichment
 | 100.00 |  |
| * Editor
 | 200.00 |  |
| * Family Issues
 | 200.00 |  |
| * Healthy Living
 | 100.00 |  |
| * Historian
 | 100.00 |  |
| * Leadership Development
 | 200.00 |  |
| * Membership
 | 200.00 |  |
| * Nominating
 | 100.00 |  |
| * President
 | 2,000.00 |  |
| * President Elect
 | 500.00 |  |
| * Chaplain
 | 200.00 |  |
| * Parliamentarian
 | 100.00 |  |
| * Resource Management
 | 100.00 |  |
| * Secretary
 | 1000.00 |  |
| * State Project
 | 100.00 |  |
| * Technology
 | 100.00 |  |
| * Treasurer
 | 1000.00 |  |
| * Treasurer Elect
 | 500.00 |  |
| * Vice President for Program
 | 1000.00 |  |
| **Total Officer and Chair Expenses** |  | **9,000.00** |
| **OHCE Meetings -**  |  |  |
| * State OHCE Meeting
 | 7,500.00 |  |
| * Fall Planning Meeting
 | 8000.00 |  |
| * Spring Evaluation Meeting
 | 8000.00 |  |
| **Total OHCE Meeting** |  | **23,500.00** |
| **Other Expenses** |  |  |
| Oklahoma Outreach | 4,200.00 |  |
| Promotional Sales Purchases | 1,000.00 |  |
| Sales Tax expense | 400.00 |  |
| Sales Tax Permit | 20.00 |  |
| Tax Preparation | 400.00 |  |
| **Total Other Expenses** |  | **6,020.00** |
|  |  |  |
| **Total** |  | **48,760.00** |

Organization of OHCE

The object of the Oklahoma Home and Community Education organization is to develop leadership, to promote and to extend the best interest of the family, home, and community through a County OHCE organization.

The county OHCE organization is made up of the membership of each local group. It is governed by the elected officers of the county organization and the president and secretary of each local group.

The local OHCE group is organized at the community or local level for the purpose of studying Family and Consumer Sciences and putting into practice research-based methods for improving family life. The local OHCE groups offer women and men an opportunity for personal and community involvement. Each OHCE group elects its own officers and selects its own committee chairs. It also has its own representation in the county OHCE organization.

OHCE Program of Work & Objectives

OHCE Program of Work

The Oklahoma Home and Community Education organization recognized that an essential feature of the organization members’ work is that all programs are planned by people in each county, and that careful analysis of their home and community needs its basic to the achievement of successful programs. It is not the intent of OHCE to unduly influence either county or local group members’ programs, rather it is to call to the attention of program planning committees, some areas of concern that they may wish to consider when developing their organization member program. It is suggested counties and local groups choose whichever part(s) of the total program is most suited for their particular state and county.

OHCE Objectives

* To develop leadership and family strengths
* To identify, develop and coordinate special projects in cooperation with other private organizations.
* To promote peace, friendship and understanding.
* To develop financial stability and security.
* To encourage community involvement.
* To promote a healthier and safer American.
* To conserve energy and natural resources.

OHCE 2024 Calendar of Events

January 1 OHCE State fiscal year begins

January 1 OHCE Program Area Goals begin

January 25 Deadline for February Outreach

February 1 Annual Award Nominee completed forms to State Awards Chair

February 1 County and Local Reports due to State Awards Chair

February 1 Nomination forms for state offices due to State Nominating Committee Chair

February 15 State Nominating Committee evaluates qualification forms for state board positions

March 5 SE District Meeting: Harmony Baptist Church, Atoka, OK

March 19 West District, South Region: Pleasant View Mennonite Church, Hydro, OK

March 23 West District, North Region: Lavern High School, Laverne, OK

March 26 NE District Meeting: Glenpool Conference Center, Glenpool, OK

April 2-4 Master Sewing Volunteer Statewide Training, Norman, OK

April 11 OHCE State Board meeting, Champion Convention Center, Oklahoma City, OK

April 12 Awards Book Evaluation meeting, Champion Convention Center, Oklahoma City, OK

April 19 OEAFCS Annual Awards Banquet, Embassy Suites, 1815 South Meridian, Oklahoma City, OK

April 24 Deadline for May Outreach

April 29 ACWW Day – Women Walk the World

May 5-11 OHCE Week (first full week in May, Sunday through Saturday)

May 15 OCES-FCS Ambassadors Annual Meeting & Luncheon, Oklahoma County OSU Extension, OKC

May 28 Deadline for OHCE Week Reports to Membership Chair

June 1 Deadline for 50, 60, 70-year members to Membership Chair

July 1 Cut off for receiving 2025 state dues

July 7-9 Annual OHCE State Meeting

July 9 New OHCE Board Members and appointees begin duties

August 1 OHCE State Board Meeting, Champion Convention Center, OKC

August 2 OHCE State Board Goal Planning Session, Champion Convention Center, OKC

August 24 Deadline for September Outreach

September 1 County Presidents review state officer and committee qualification forms, encourage members to serve on State Board

September 15 2025 State Goals published and sent to counties

September 15 Deadline to send all financial claims for reimbursement to State Treasurer

September 24-26 Country Women’s Council (CWC) Conference in Destin, Florida

October 1 County Treasurer collects 2025 dues, $12.50 per member

October 15 International Day of Rural Women

October 16 World Hunger Day

November 1 Deadline for County Treasurers to collect 2025 dues to be sent to State Treasurer with updated Membership Roster

November 1 Donations due to State Treasurer for Rural Women in Action, Norma Brumbaugh Scholarship, and CWC USA

November 1 List of County Officer and Committee Chairs due to state office (Dr. Gina Peek)

November 25 Orange the World Day – Domestic Violence

December 1 State Treasurer prepares books for tax preparation

December 31 End of State OHCE Fiscal Year

 HAPPY NEW YEAR!!

Quick Links

Policy and State Board

[OHCE Policy Book](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/policy-book-rev-9-27-2022-ada.docx)

[OHCE State Board](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/ohce-state-board-2023-2024-rev-2-5-2024_ada.docx)

[OHCE County Officers](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/site-files/docs/2024-county-officers-for-handbook-ada.docx)

Oklahoma Cooperative Extension Service

[District Map](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/site-files/documents/ohce-district-map-ada.pdf)

[Family and Consumer Sciences State Specialists](https://extension.okstate.edu/programs/family-and-consumer-sciences/faculty-and-staff/index.html)

[OSU Extension County Offices](https://extension.okstate.edu/county/index.html)

* + [Find an Educator](https://education.okstate.edu/outreach/fcs/find-an-educator/find-an-educator.html)
	+ [Educator Spotlight](https://extension.okstate.edu/programs/family-and-consumer-sciences/educator-spotlights/index.html)

Grants

[Ambassador/Blackwell and Fitch Grants](https://extension.okstate.edu/programs/family-and-consumer-sciences/ambassadors/index.html)

[Leadership Development and Community Engagement (LDCE) grants](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/index.html)

[State Goals 2024](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/state-goals/index.html)

[Cultural Enrichment](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/site-files/documents/2024_cultural_enrichment_state_goals_ada.docx)

[Family Issues](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/site-files/documents/2024_family_issues_state_goals_ada.docx)

[Resource Management State Goals](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/site-files/documents/2024_resource_management_state_goals_ada.docx)

[Healthy Living](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/site-files/documents/2024_healthy_living_state_goals_ada.docx)

[Leadership Development State Goals](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/site-files/documents/2024_state_leadership_goals_ada.docx)

[Membership State Goals](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/site-files/documents/2024_membership_state_goals_rev_ada.docx)

[State Project](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/state-projects/index.html)

[2024 State Project – “Make Every Bite Count” Nutrition through Lifespan](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/state-projects)

Member Awards

* [Heart of OHCE Award Nomination form](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/ohce_heart_of_ohce_award_fillable_form_ada_updated_11-16-2021.docx)
* [Rookie Member Award Nomination form](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/ohce_rookie_award_fillable_form_ada_updated_11-18-2021.docx)
* [Young Member Award Nomination form](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/ohce_young_member_award_fillable_form_ada_updated_11-18-2021.docx)
* [Member Award Nomination form](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/ohce_member_award_fillable_form_ada_updated_11-18-2023.docx)
* [Membership Recruitment Award Form](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/site-files/docs/membership_recruitment_award_form_acc.docx)

Report Book Awards

[Rules for County Photography Contest and Life Stories](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/site-files/docs/rules-for-county-photography-contest-and-life-stories_acc_11-8-2021.pdf)

[Criteria for Report Book Entries](https://extension.okstate.edu/programs/oklahoma-home-and-community-education/resources/site-files/docs/criteria_for_report_book_entries_rev_6-15-21_acc_11-8-2021.docx)