**CRITERIA FOR ROOKIE OF THE YEAR AWARDBOOK**

Place a label on the outside right hand corner of the 3-brad paper folder. Put: Name of award being applied for (i.e., Rookie), Your name, County, and District. Folder must have two (2) inside pockets. NO PAGE PROTECTORS!

**Page One** – Picture of you (or your family) and your name.

**Page Two** – Completed application forms (2 pages)

**Page Four & Five** – Story, double spaced with a 1” margin on the left, “Times New Roman” Font size 12. Story should be written in **THIRD** party, and **limited** to two (2) pages. Story should include the information listed under #11 on the application form.

**Page Six** – Participation Sheet.

**NO ADDITIONAL PICTURES, CLIPART, OR NEWS CLIPPINGS!**

**IMPORTANT:** Please type a double-spaced paragraph about yourself to be used to introduce you at the District and State meetings (if you are a winner). Please place this paragraph in the front pocket of the report folder.

**ROOKIE AWARD ELIGIBILITY**

The number of times a member may be considered as the county winner is set by each county. There is **no limit** to the number of times a member may win at the District level; however, on the State level, a member may win only **once**.

**NOTICE: Elected members of the State Board and the Awards Chair are ineligible for awards during their term of office. Elected members of the board are President, President-Elect, Vice President, Secretary, Treasurer, Treasurer-Elect, and District Representatives.**

**District and State awards are based on the following:**

1. The candidate must be an OHCE member in good standing.
2. The candidate must have been a member for **no more** than four (4) consecutive years.
3. Member must be active on the local or county level serving as an officer **OR** on at least one committee.

**CRITERIA FOR JUDGING ROOKIE AWARD**

OHCE participation 75%

Community Service 15%

Other Responsibilities 10%

Due Date: February 1

Send to current Awards Chair

(see state board list for mailing address)

**ANNUAL OHCE ROOKIE MEMBER AWARD APPLICATION**

Place all pages of this application in a 3-brad paper folder with pockets. Secure all of the pages including the picture page. Write on back of picture: Nominee’s name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner with the following information: Category (OHCE Rookie Member), Nominee’s name, County, and District.

**THIS AWARD COVERS ACCOMPLISHMENTS OVER THE LAST 1 TO 3 YEARS.**

**CANDIDATE MUST BE AN OHCE MEMBER FOR NO MORE THAN 4 CONSECUTIVE YEARS.**

The (Name of Group) (Name of County) OHCE Group of,

wishes to nominate the following person:

1. Nominee's Name: .
2. Address: City: State: Zip:
3. Telephone Number: (area code) (number) .
4. Nominee is (check one): Married Single  Widow 
5. If nominee has children, give:

Number of children living at home: , Number of children away from home: .

1. Grandchildren? , How many? .
2. Nominee lives (mark one): On a farm  Town Rural Area (no farming) 
3. Nominee has been a member of a local OHCE Group for years. (no more than 4 consecutive years).
4. List present offices which nominee is holding,
	1. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)
	2. **County** Organization (Include officer, committee chairman, and/or committee member
	3. **State** Organization (Include officer, committee chairman and/or committee member)

**PAGE 2 - ROOKIE AWARD APPLICATION**

1. List past offices which nominee has held in the three (3) years prior to those listed on the previous page:
	1. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

|  |  |  |
| --- | --- | --- |
| Year  | Year  | Year  |
|  |  |  |
|  |  |  |
|  |  |  |

* 1. **County** organization (Include officer, committee chairman, and/or committee member)

|  |  |  |
| --- | --- | --- |
| Year  | Year  | Year  |
|  |  |  |
|  |  |  |
|  |  |  |

* 1. **State organization** (Include officer, committee chairman, and/or committee member)

|  |  |  |
| --- | --- | --- |
| Year  | Year  | Year  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Write a story about the nominee and include:
	1. What has OHCE meant to the nominee?
	2. Describe and give examples of the nominee's leadership roles in OHCE.
	3. List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
	4. List any honors or awards that the nominee has received. (Any source)

#### THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT “TIMES NEW ROMAN”, AND A 1 INCH LEFT HAND MARGIN.

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (President of Local Group) recommends that, (Name of nominee) receive the OHCE Member Award for the following reasons:

#### **Please enclose a picture of the nominee with their family or an individual picture.**

SIGN: (Certified by Extension Educator).

**PARTICIPATION SHEET**

**Current Year**

January 1, to December 31,

**NOMINEE HAS:**

1. Attended:

Local OHCE Meetings: (Number) , Leader Lesson Trainings: (Number) ,

County OHCE Meetings: (Number) , District OHCE Meetings: (Number) , State OHCE Meetings: (Yes or No)

1. Attended workshops: Local (Number) , County (Number)
2. Attended other OHCE events: (Example: tours, picnics, officers training, etc.) (Name the events)
3. Presented a workshop, officers training, etc.: (Name of event)
4. Presented a Lesson(s) to nominees’ group: (Number)
5. Invited guests and they have attended OHCE activities: (Number)
6. Been instrumental in getting people to join an OHCE group: (Number)
7. Made exhibits for local OHCE group booth at county fair: (Number)
8. Assisted with local OHCE Group project(s) (Name the projects)
9. Assisted with County organization project (Name the projects)
10. Taken part in local and/or county events celebrating OHCE Week? (check) Local: County:

How?