

OKLAHOMA COOPERATIVE EXTENSION SERVICE

FAMILY AND CONSUMER SCIENCES AMBASSADORS

APPLICATION FOR HONOR AWARDS Outstanding Faculty and Field Staff Program Contributions

Individual

Name (Last, First, Middle Initial)

Year of Nomination

Official Position Title

Total Years of Service

Official Headquarters

DETAILED NOMINATION NARRATIVE

Using nontechnical language, in two pages or less, clearly describe the significance of the contribution. The following questions should be considered in preparing the justification. **1)** Why does the contribution deserve special recognition? **2)** Was it unique? A new approach or pioneering effort? Exceptionally creative? Used as a model by others? Used by other in OCES? **3)** What is the impact and scope of the contribution and ultimate effect it will have on the farmer, the consumer, the environment, the taxpayer? **4)** What specific performance substantially exceeded expectations? If within job responsibility, why was the result so outstanding or beneficial? **5)** What trials were met? What obstacles were overcome? What unusual courage or competence was demonstrated in what emergency? **6)** Did the contribution result in increased program effectiveness? Better management? Cost reduction? Increased productivity? More efficient operations?

Program description should include the following criteria: **a)** program development; **b)** research based education programs; **c)** development of materials for use in delivery of educational programs; **d)** innovative use of methods or technology in delivery of educational programs; and, **e)** evidence of successful program delivery and impact.

Avoid - **1)** general or vague statements; **2)** emphasizing job responsibility rather than accomplishment; **3)** in-house terminology and technical language; **4)** statistics without using a comparison; retirement testimonials; long-winded statements and excessive superlatives; and, **5)** describing personal outside activities unrelated to the achievement.

PLEASE SUBMIT:

- 1. YOUR NARRATIVE**
- 2. A NARRATIVE STATEMENT TO INCLUDE THE INTENT OF HOW THE \$500 AWARD FUNDS WILL BE SPENT.**
- 3. RESUME**

Application must provide documentation of donation to CE-FCS Ambassadors in the past 12 months.