

OKLAHOMA COOPERATIVE EXTENSION SERVICE

FAMILY AND CONSUMER SCIENCES AMBASSADORS

**APPLICATION FOR HONOR AWARDS
Outstanding Faculty and Field Staff Program Contributions**

Group Award

Name of Group

Year of Nomination

Group Leader(s):

Name	Title	Headquarters
_____	_____	_____
_____	_____	_____
_____	_____	_____

Group Members:

*List Group Members On Back Of This Sheet

DETAILED NOMINATION NARRATIVE

Using nontechnical language, in two pages or less, clearly describe the significance of the contribution. The following questions should be considered in preparing the justification. **1)** Why does the contribution deserve special recognition? **2)** Was it unique? A new approach or pioneering effort? Exceptionally creative? Used as a model by others? Used by others in OCES? **3)** What is the impact and scope of the contribution and ultimate effect it will have on the farmer, the consumer, the environment, the taxpayer? **4)** What specific performance substantially exceeded expectations? If within job responsibility, why was the result so outstanding or beneficial? **5)** What trials were met? What obstacles were overcome? What unusual courage or competence was demonstrated in what emergency? **6)** Did the contribution result in increased program effectiveness? Better management? Cost reduction? Increased productivity? More efficient operations?

Program description should include the following criteria: **a)** program development; **b)** research based education programs; **c)** development of materials for use in delivery of educational programs; **d)** innovative use of methods or technology in delivery of education programs; and **e)** evidence of successful program delivery and impact.

Avoid - **1)** general or vague statements; **2)** emphasizing job responsibility rather than accomplishment; **3)** in-house terminology and technical language; **4)** statistics without using a comparison; retirement testimonials; long-winded statements and excessive superlatives; and, **5)** describing personal outside activities unrelated to the achievement.

PLEASE SUBMIT NARRATIVE AND A NARRATIVE STATEMENT TO INCLUDE THE INTENT OF HOW THE \$500 AWARD FUNDS WILL BE SPENT

Application must provide documentation of donation to CE-FCS Ambassadors in the past 12 months.

