



Oklahoma Association of Extension Agriculture Agents

OAEAA Group Fund

Voluntary Agent & Spouse Insurance

ENROLLMENT FORM

Participation in the OAEAA Group Fund is open to all currently employed Oklahoma Cooperative Extension Service educators who are active members of OAEAA, OEAFCs, or OAE4-HA. The participation fee is \$20 for educators, \$10 for spouses. Replenishment of participation fees are assessed only in the event of an enrolled educator or spouse's death.

The OAEAA Group Fund provides a minimum benefit of \$1,000 or if higher, \$20 times the number of enrollees in the event of an enrolled educators death. The minimum for participating spouses is \$500 or if higher, \$10 times the number of spouse enrollees. If you wish to enroll in this voluntary group fund, please, fill out the form below. Mail your form and enrollment fee to: Albert Sutherland, OSU Biosystems and Ag Engr, 120 David L. Boren Blvd., Suite 2900, Norman, OK 73072-7305 or to his home address at 108 Caulder Dr, Chickasha, OK 73018-7708. Make checks payable to "OAEAA Group Account."

EDUCATOR ENROLLMENT

Date _____

I, _____, request enrollment in the OAEAA GROUP FUND for OCES educators. I am including \$20 enrollment fee and agree to replenish my portion of the Group Fund with an additional \$20, in the event of a fellow educator's death.

Educator's Signature _____

Address _____

Extension Association _____

BENEFICIARY

Name _____

Address _____

SPOUSE ENROLLMENT

Date _____

I, _____, request enrollment in the OAEAA GROUP FUND for OCES educator spouses. I am including \$10 enrollment fee and agree to replenish my portion of the Group Fund with an additional \$10, in the event of a spouse's death.

Spouse Signature _____

Address _____

BENEFICIARY

Name _____

Address _____

— A copy of this form will be mailed to you for your records —

OAEAA Voluntary Group Fund

OBJECTIVE:

To allow Oklahoma Cooperative Extension Service workers to contribute to the welfare of bereaved Extension families. This is available to all educators of the OCES, who are in good standing with an extension educator association.

GOVERNING BOARD:

Officers of the Oklahoma Association of Agriculture Extension Agents (OAEAA) plus an insurance program coordinator, who is named by the OAEAA President, shall administer the program.

REGULATIONS:

1. Participation is open to every member in good standing of OAEAA, Oklahoma Extension Association of Family and Consumer Sciences (OEAFCs), or Oklahoma Association of Extension 4-H Agents (OAE4-HA) and their spouse.
2. Enrollment consists of completing an enrollment form and submitting it and the appropriate fee to the Insurance Program Coordinator, Albert Sutherland, OSU Biosystems and Ag Engr, 120 David L. Boren Blvd., Suite 2900, Norman, OK 73072-7305, Ph: 405-325-3463, Email: albert.sutherland@okstate.edu.
3. The Insurance Program Coordinator will contact all new employees to advise them of their opportunity to enroll as members of their respective association.
4. Upon notification of death of a member, the Group Fund Coordinator will make arrangements for a check to be delivered to the beneficiary as soon as possible. OAEAA Directors or Officers may be asked to make the presentation.
5. Payment to the beneficiary upon the death of an educator member will be \$1,000 or \$20 times the total number of educator participants, whichever is higher. Payment to the beneficiary upon the death of a spouse member will be \$500 or \$10 times the total number of spouse participants, whichever is higher.
6. In the event of the death of an educator member, educator participants will be assessed \$20 to renew the educator portion of the fund. In the event of the death of a spouse member, spouse participants will be assessed \$10 to renew the spouse portion of the fund.
7. Members shall have 60 days from the time an assessment notice is sent to provide payment. Those not responding within the 60-day period will be dropped from the program and may not enroll until the next open enrollment period.
8. Insurance program enrollment fees are **NOT REFUNDABLE** for any reason. Benefits and responsibilities cease for educators and their spouse, when an employee retires or who's service with the OCES ends. Once enrolled, members cannot be denied benefits, even if their association membership lapses or they move into an administration position within the OCES. Employees who leave the OCES and later return to service, must submit another enrollment fee and form.
9. Agents who are on sabbatical leave or leave for study with the intention of returning to the regular status with the OCES shall be considered fully participating Insurance Program members.
10. Funds in the OAEAA Group Fund are deposited in a passbook savings account with MidFirst Bank, 228 West Chickasha Avenue, Chickasha, Oklahoma, phone 405-224-6000. Earned interest is added to the account. Withdrawals maybe made for postage, paper, and envelopes, as needed to meet the Insurance Program Regulations herein listed.
11. Excess accumulated funds may be transferred to other OAEAA accounts upon the decision of the OAEAA Officers and Directors.

— A copy of this form will be mailed to you for your records —