Exhibit 3. Community Preparedness Checklist for Economic Development

This checklist is intended to help community leaders analyze their community’s preparedness for economic development efforts. Does your community have ( ):

1. An existing local organization for promoting economic development?

2. Widespread leadership participation?

3. Public and private sector cooperation?

4. Funding for a development program?

5. Coordination among local agencies and organizations promoting job creation?

6. An existing plan for economic development?

7. Publicly controlled and developed industrial sites?

8. An inventory of potential sites?

9. Available industrial buildings?

10. Marketing materials (data sheets, site maps)?

11. An marketing approach and team?

12. An existing industry assistance program?

13. An business development program?

14. Adequate public infrastructure:
   Water supply?
   Wastewater treatment?
   Electricity?
   Natural gas?
   Telephone?
   Roads and transportation?

15. Labor availability?

16. Capabilities for technical skills training?

17. Good labor-management relations?

18. Community services, facilities, and livability:
   Education?
   Health Care?
   Recreation?
   Appearance?
   Housing?
   Police and fire?
   Dining and lodging?

19. Financing for business and industrial expansion?

20. Communications and good relations with State and Federal sources of assistance?