

**Figure 1. Decision-Making Worksheet**

**Problem Definition:**

**Purpose of Decision:**

| "Must Have" Criteria        |                  | Does the Alternative Meet Criteria? |   |   |   |
|-----------------------------|------------------|-------------------------------------|---|---|---|
|                             |                  | A                                   | B | C | D |
| <u>Achieve</u>              |                  |                                     |   |   |   |
| <u>Preserve</u>             |                  |                                     |   |   |   |
| <u>Avoid</u>                |                  |                                     |   |   |   |
| "Would Like" Criteria       | Criterion Rating | Rating of Alternatives              |   |   |   |
| <u>Achieve</u>              |                  |                                     |   |   |   |
| <u>Preserve</u>             |                  |                                     |   |   |   |
| <u>Avoid</u>                |                  |                                     |   |   |   |
| <b>Weighted Total Score</b> |                  |                                     |   |   |   |