

REQUEST FOR AGENCY CHECK

Date of Request: _____

I, _____, request a check payable to
(Person requesting check)

_____ in the amount of \$ _____
(Vendor)

To be used for: _____
(Educational Purpose)

Signature: _____
(Signature of Requestor)

FOR OFFICE USE ONLY

Check # _____

Date Check Issued _____

4-H Club Account # _____

Date Receipt Returned _____