

## Password Reset

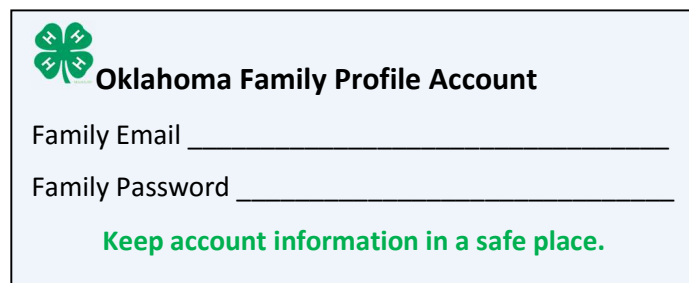
- ✿ Forgot your family password?
- ✿ Follow these steps to reset the family password.

1. Go to “ok.4honline.com”
2. Click “I forgot my password”
3. Type the email address. It is case sensitive so it must be entered exactly as it was during the original setup.
4. Role: “Family”
5. Click “Send My Password”
6. A message and new password will be sent to the family email address on the account. It may be necessary to check spam or junk mail folder for the email from 4HOnline.
7. If you receive a message that an “Email does not exist for the selected role,” contact the extension office. The office can perform a “Family” search to find the correct email or to change an old email address to a more current one.
8. If a temporary password is not received within 45 minutes after submitting the request contact the extension office to request your password be reset.



The screenshot shows a web form for password reset. It has three radio button options: "I have a profile", "I need to setup a profile", and "I forgot my password" (which is selected). Below these are two input fields: "Email:" with the text "chocolate@4honline.com" and a dropdown menu for "Role:" with "Family" selected. A "Send My Password" button is at the bottom.

Save this information where it can be easily found for updating enrollment, health forms, registering for events, etc.



The box contains the Oklahoma 4-H logo and the text "Oklahoma Family Profile Account". Below this are two lines for "Family Email" and "Family Password", each followed by a horizontal line for input. At the bottom, it says "Keep account information in a safe place."

