

Ottawa County Fair

Miami, OK

Vendor Application Form

Ottawa County Fair: August 8-12, 2023

Office Use Only	INDOOR	_____
Paid _____	OUTDOOR	_____
Date Received	SPECIAL	_____

BUSINESS/BOOTH NAME: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

Do you prefer a letter by: Mail _____ or Email _____

Description of Business/Booth—All vendors, please detail what type of items will be sold or given away at your booth. Food vendors, attach a menu.

INDOOR VENDOR—10'x10' space	10'x10' space	# of spaces _____ x \$100	\$ _____
OUTDOOR FOOD/DRINK VENDOR SPACE FEE	\$500 for up to 30 feet # of feet needed _____		\$ _____
OUTDOOR NON-FOOD/DRINK VENDOR SPACE FEE	\$200 for up to 30 feet # of feet needed _____		\$ _____
CAMPER UTILITY FEE	\$10 per day x _____ days		\$ _____
SPECIAL EVENT VENDOR Aug. 5 Sept. 2	\$100 per night food/drink		\$ _____
*Total feet needed for space: _____	\$50 per night non-food/drink		\$ _____
	TOTAL ENCLOSED		\$ _____

****Please give an estimate on how many feet you will need so we can map out the area. Thank you!***

Vendors that exhibited the previous year have until **May 1** to reserve their space. After that date, spaces will be offered on first come, first served. Attached you will find a tentative schedule. A complete schedule will be sent to you at a later date. Application and payment deadline is May 1.

After August 1, booth fee is NON-Refundable. If you have questions you can call 918-542-1688 or Marcus Ellison at (918) 541-8171. We are looking forward to another great fair and hope you will be a part of the excitement! By signing this form I agree to have the above booth space open during the stated hours. By setting up late, leaving early, or not keeping booth open, I understand that I may be denied a booth spot in the future or forfeit the current location of my booth. The Ottawa County Fair Board shall not be responsible for misplaced or stolen items during the Ottawa County Free Fair. We also ask that you please DO NOT walk around and hand out items or information, please stay in your designated area or booth space. **No alcohol sales.**

NO VENDOR WILL BE ALLOWED TO ADVERTISE OR SALE KNIVES. Agree

Signature of Applicant _____ Date _____

Sincerely,
Jeff Reynolds, President
Ottawa Co. Fair Board

Email applications to donna.richard@okstate.edu
or please send application and payment to:

OTTAWA COUNTY FAIR BOARD
123 E. CENTRAL SUITE 101
MIAMI, OK 74354